

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: September 5, 2023
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. MacDonald
Coun. Nelson
Coun. Smith
Coun. Wark
S. McLain, Chief Administrative officer
D. Ennis, Corporate Officer/HR Manager
D. LeBlanc, Director of Engineering & Public Works
D. Golob, Fire Chief
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Nil

- 1. Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
- 2. Adoption of Agenda** MOVED by Coun. Nelson, SECONDED by Coun. Wark

THAT the Regular Council Meeting Agenda for September 5, 2023 be adopted as circulated.

CARRIED
- 3. Minutes**
M-1
Minutes of the
Regular
Council
Meeting
MOVED by Coun. Deck, SECONDED by Coun. Smith

THAT the minutes of the Regular Council Meeting held on August 21, 2023 be adopted as circulated.

CARRIED
- 4. Delegations & Presentations**
D-1
Sgt. Wahnese
Antonioni,
Chetwynd
RCMP re:
Quarterly
Report
Sgt. Wahnese Antonioni, Chetwynd RCMP Detachment Commander provided Council with a Quarterly Report (April 1, 2023 – June 30, 2023) as outlined below:

Initiatives:
 - Enhanced Road Safety
 - Impaired Enforcement - 5
 - Distracted Driving - 0

- Motor Vehicle Act (MVA) Violations - 83
- Reduce Substance Abuse
 - Alcohols and Drug Seizures – 2
 - Park Patrols – 55
 - School Patrols - 24
- Communicate Effectively
 - Attended Meetings- 33
 - Victim Services Referrals - 28

Human Resources:

Currently the detachment sits with 2 hard vacancies, 1 soft vacancy and 1 current staffing action to depart. There is a possibility of having one position filled with an experience member.

- 1 Detachment Commander
- 1 NCO's – Supervisor Investigators
- 5 General Duty Investigators
- 1 Indigenous Policing Supervisor

Council thanked Sgt. Antonioni for the presentation.

P-1
Chetwynd
Volunteer Fire
Department –
Presentation of
Long Service
Awards

A moment of silence was held in honour of all the firefighters that have passed in British Columbia.

Mayor Courtoreille presented Chetwynd Volunteer Firefighter Ben Beaulac with his British Columbia 25-year Long Service Award (certificate and 25-year medal) from the Office of the Fire Commissioner.

Mayor Courtoreille presented Chetwynd Volunteer Firefighter George Mallia with his 30-year Long Service Award (certificate, 30-year bar) from the Government of Canada.

Mayor Courtoreille presented Chetwynd Volunteer Firefighter Randy Walker with his 30-year Long Service Award (certificate, 30-year bar) from the Government of Canada.

5. Bylaws

B-1
Bylaw No.
1165, 2023

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT Bylaw No. 1165, 2023 cited as “District of Chetwynd Animal Responsibility Amendment Bylaw No. 1165, 2023” be adopted.

CARRIED

6. Council Committee and Liaison Reports

CR-1 Nil
Regional
District Report

CR-2 Councillor Nelson provided the following update:
Councillor
Reports

Chetwynd Public Library Board Meeting - August 22, 2023:

- The new library's occupancy date has been moved to November 1, 2023.
- Furniture is currently being purchased.
- The library's project to digitize their archives has received grant approval from the Peace River Regional District (PRRD) in the amount of \$26,218.56. The library board is very grateful to the PRRD and the District of Chetwynd for their financial support in this project.

Chetwynd Seniors Housing Society AGM - August 23, 2023

- Carl Rose will continue as President and Lou Surerus as Vice President
- Trudy Tackaberry has been promoted to Manager of Surerus Place and Little Prairie Haven
- Currently have 4 vacant units at Surerus Place
- The new manager has stated that an icemaker and a water cooler are on her wish list for the facility.

CR-3 Nil
Mayor's Report
0550.04

CR-4 Nil
Administrator's
Report

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the:

- Councillor Reports

be received for information.

CARRIED

7. Discussion Items

Nil

8. Correspondence

C-1	MOVED by Coun. MacDonald, SECONDED by Coun. Smith
Thank You	
from	THAT the Thank You Card from the Chetwynd Secondary School Senior Girls
Chetwynd	Basketball Team, be received for information.
Secondary	
School Girls	CARRIED
Basketball	
Team	

9. Information Items

Nil

10. Reports for Action

RA-1	Councillor Smith declared a perceived conflict of interest with regard to her
Dana Wilfur –	family relationship with the property owners and left the Council Chambers at
Development	4:57 p.m.
Variance	
Permit 03-	MOVED by Coun. Deck, SECONDED by Coun. Wark
2023	

THAT the report dated September 1, 2023 re: Dana Wilfur – Development Variance Permit 03-2023 prepared by Administration, be received; and

THAT Pursuant to Section 498 of the *Local Government Act* RS2015, Council of the District of Chetwynd give notice that it receiving an application from Dana Wilfur requesting approval of a Development Variance Permit application to allow for a 30 x 40 garage to be built next to his house, the maximum square footage of the garage, as well and the height and width of the garage on Lot 2 District Lot 398 Peace River District Plan 25063 (5309 Hillside Avenue) Chetwynd, BC; and

THAT Administration be directed to advertise a public input opportunity with respect to the above application to be scheduled on October 3, 2023.

CARRIED

Councillor Smith returned to Council Chambers at 5:01 p.m.

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Smith, SECONDED by Coun. Wark

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:02 p.m.

ORIGINAL SIGNED BY
Deanne Ennis – Corporate Officer

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on September 5, 2023 in the Council
Chambers.

ORIGINAL SIGNED BY
Deanne Ennis – Corporate Officer