

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: November 6, 2023

Time: 4:30 p.m.

Location: Council Chambers

Present: Mayor Courtoreille
Coun. Deck
Coun. MacDonald
Coun. Nelson
Coun. Smith
Coun. Wark
S. McLain, Chief Administrative Officer
D. Ennis, Corporate Officer/HR Manager
K. Franson, Director of Financial Administration
D. LeBlanc, Director of Engineering & Public Works
E. McAvany, Economic Development Officer
L. Wilfur, Executive Assistant (Recording Secretary)
R. Tapang, Office Assistant II (Recording Secretary)

Absent: Nil

- 1. Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.

Mayor Courtoreille advised that Remembrance Day services start at 9:45 am at the Cenotaph and at 10:50 am at the Royal Canadian Legion Hall.
- 2. Adoption of Agenda** MOVED by Coun. Nelson, SECONDED by Coun. Wark

THAT the Regular Council Meeting Agenda for November 6, 2023 be adopted as circulated.

CARRIED
- 3. Minutes**

M-1 Minutes of the Regular Council Meeting

MOVED by Coun. Deck, SECONDED by Coun. Smith

THAT the minutes of the Regular Council Meeting held on October 16, 2023 be adopted as circulated.

CARRIED
- 4. Delegations & Presentations**

Nil

5. Bylaws

Nil

6. Council Committee and Liaison Reports

CR-1 Nil
Regional
District Report

CR-2 Councillor Nelson provided the following updates:

Councillor
Reports

Women's U18 National Championship Exhibition Hockey Game

- Ontario Red vs. Ontario Blue played an exhibition game on Saturday, November 4, 2023 at the District of Chetwynd Recreation Centre.
- Our District of Chetwynd team and the event partners worked tirelessly to help organize the game. Many volunteers from the community came out and put their valuable time in as well.

Chetwynd Public Library

- The tri-party operating agreement between the District of Chetwynd, the Peace River Regional District, and the Chetwynd Public Library Association reached the final negotiation stages.
- Had a tour of the building. The space is beautiful.
- Millwork at the Library is almost completed.
- Keys to the Library are expected by the end of this month.

CR-3
Mayor's Report

Mayor Courtoreille provided the following Mayor's report:

- November 1 - Met with Auditor Alan Bone from Sanders Rose Bone Grindle LLP. The Auditor advised that he works for Mayor and Council, and if any financial questions arise from Chetwynd, Mayor or Councillors can contact him directly.
- November 2 - Held conference call with Nina Karimi, Ministerial Advisor for Minister of Housing. The topic of discussion was on the legislation proposal for more small scale, multi-unit housing, and to update zoning rules / bylaws.
- November 4 – The District of Chetwynd, Sauteau First Nations, and West Moberly First Nations co-hosted a pre-tournament Women's National U18 Championship Exhibition Hockey Game. Mayor Courtoreille thanked Hockey Canada and the City of Dawson Creek for allowing us to host the game, as well as the staff and volunteers that made the event special.

CR-4
Administrator's
Report

Nil

MOVED by Coun. Wark, SECONDED by Coun. Smith

THAT the:

- Councillor Reports and
- Mayor's Report

be received for information.

CARRIED

7. Discussion Items

Nil

8. Correspondence

C-1
NCLGA re:
UBCM
Convention
Member
Update

MOVED by Coun. Deck, SECONDED by Coun. Wark

THAT the email from North Central Local Government Association (NCLGA) dated October 12, 2023 re: 2023 Union of BC Municipalities (UBCM) Convention Member Update, be received for information.

CARRIED

C-2
Coastal
GasLink
Construction
Notification

MOVED by Coun. Nelson, SECONDED by Coun. Deck

THAT the email from TC Energy dated October 30, 2023 re: Coastal GasLink Construction Notification / Introduction of Gas, be received for information.

CARRIED

9. Information Items

II-1
Information
Items
I-1 – I-13

MOVED by Coun. Deck, SECONDED by Coun. Wark

THAT Information Items I-1 – I-13 be received for information.

CARRIED

10. Reports for Action

- RA-1 MOVED by Coun. MacDonald, SECONDED by Coun. Smith
Rural
Economic THAT the report dated October 18, 2023 re: Rural Economic Diversification
Diversification and Infrastructure Program prepared by the Economic Development
and Department, be received; and
Infrastructure
Program THAT Council approve the partnership with Community Futures and support
the application for Assessment Planning for Chetwynd Economic Development
and Labour Market Assessment with Rural Economic Diversification and
Infrastructure Program – Economic Capacity.

CARRIED

11. Reports for Information

- RI-1 MOVED by Coun. Nelson, SECONDED by Coun. Smith
September
Accounts THAT the report dated October 13, 2023 re: September Accounts Payable
Payable Cheque List prepared by the Finance Department, be received for information.
Cheque List

CARRIED

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment

MOVED by Coun. Deck, SECONDED by Coun. Wark

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:52 p.m.

ORIGINAL SIGNED BY _____
Deanne Ennis – Corporate Officer

ORIGINAL SIGNED BY _____
Allen Courtoreille - Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on November 6, 2023 in the Council
Chambers.

ORIGINAL SIGNED BY _____
Deanne Ennis – Corporate Officer