

## 0DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** March 2, 2026  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Courtoreille  
Coun. Deck  
Coun. MacDonald  
Coun. Nelson  
Coun. Smith  
S. McLain, Chief Administrative Officer  
D. Ennis, Corporate Officer/HR Manager  
C. Hillton, Chief Financial Officer  
S. Weightman, Director of Engineering & Public Works  
L. Wilfur, Executive Assistant (Recording Secretary)

**Absent:** Coun. Huhn  
Coun. Wark

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Nelson, SECONDED by Coun. Deck  
THAT the Regular Council Meeting Agenda for March 2, 2026 be adopted as circulated.  
  
CARRIED
3. **Minutes**  
M-1 Minutes of the Regular Council Meeting MOVED by Coun. Deck, SECONDED by Coun. Smith  
THAT the minutes of the Regular Council Meeting held on February 17, 2026 be adopted as circulated.  
  
CARRIED
4. **Delegations & Presentations**  
Nil

## 5. Bylaws

B-1  
Bylaw No.  
1188, 2026

MOVED by Coun. MacDonald, SECONDED by Coun. Nelson

THAT Bylaw No. 1188, 2026 cited as the “District of Chetwynd Revenue Anticipation Bylaw No. 1188, 2026” be adopted.

CARRIED

B-2  
Bylaw No.  
1189, 2026

MOVED by Coun. MacDonald, SECONDED by Coun. Smith

THAT Bylaw No. 1189, 2026 cited as the “District of Chetwynd Water Fees, Charges and Regulations Bylaw No. 1189, 2026” be given first, second and third readings.

OPPOSED: Councillor Deck

CARRIED

B-3  
Bylaw No.  
1190, 2026

MOVED by Coun. MacDonald, SECONDED by Coun. Smith

THAT Bylaw No. 1190, 2026 cited as the “District of Chetwynd Sewer Fees and Charges Bylaw No. 1190, 2026” be given first, second and third readings.

OPPOSED: Councillor Deck

CARRIED

## 6. Council Committee and Liaison Reports

CR-1  
Regional  
District Report

Mayor Courtoreille provided the following Peace River Regional District (PRRD) update:

- Working on the 2026 budget
- Some items in the budget are the Chetwynd & District Recreation Centre and Scramblevision

CR-2  
Councillor  
Report

Councillor Nelson provided the following update:

- Chetwynd Public Library is hosting its Annual Baby Welcoming Brunch & Party on Monday, March 9, 2026 for all babies born in 2025 from Chetwynd and Moberly Lake area
- Premier David Eby announced on Monday, March 2, 2026 that British Columbia is permanently adopting daylight time, making its “spring forward” on March 8, 2026 the last time change

CR-3 Nil  
Mayor's Report

CR-4 Nil  
Administrator's  
Report

MOVED by Coun. Deck, SECONDED by Coun. Smith

THAT the:

- PRRD Report; and
- Councillor Report

be received for information.

CARRIED

**7. Discussion Items**

Nil

**8. Correspondence**

Nil

**9. Information Items**

II-1 MOVED by Coun. Deck, SECONDED by Coun. MacDonald  
Information

Items THAT Information Items I-1 to I-6 be received for information.

I-1- I-6

CARRIED

**10. Reports for Action**

RA-1 MOVED by Coun. Smith, SECONDED by Coun. MacDonald  
2026 Capital

Projects Report THAT the report dated February 24, 2026 re: 2026 Capital Projects Report prepared by the Finance Department, be received; and

THAT Council approve the 2026 Capital Plan as presented.

OPPOSED: Councillor Deck

CARRIED

**11. Reports for Information**

RI-1                      MOVED by Coun. MacDonald, SECONDED by Coun. Smith  
2026 – 2030  
Draft                      THAT the report dated February 25, 2026 re: 2026 – 2030 Draft Provisional  
Provisional                Financial Plan prepared by the Finance Department, be received for  
Financial Plan             information.

OPPOSED: Councillor Deck

CARRIED

**12. New Business**

Nil

**13. Public Question Period**

Nil

**14. Adjournment**

MOVED by Coun. Smith, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:03 p.m.

ORIGINAL SIGNED BY  
Deanne Ennis – Corporate Officer

ORIGINAL SIGNED BY  
Allen Courtoreille - Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on March 2, 2026 in the Council  
Chambers.

ORIGINAL SIGNED BY  
Deanne Ennis – Corporate Officer