

**DISTRICT OF CHETWYND
STREET AND TRAFFIC REGULATION BYLAW NO. 909, 2009**

SCHEDULE "D"

PARADES AND SPECIAL EVENT APPLICATION AND PERMIT
(highways/sidewalks/right of ways)

Permit No.: _____

Group: _____

Contact Name (applicant): _____

Contact telephone number: _____

Email: _____

Address: _____

Event description: _____

Number of expected participants: _____

Assembly and Dispersal Areas: _____

(include a map, plan or sketch of the areas)

Event dates: _____

Event location or route: _____

Special requirements (including temporary structures, use of sidewalks/right of way):

I, being the Permittee or an authorized person for the Permittee, agree with the following terms, conditions and requirements of the application and permit:

1. A refundable damage deposit of \$500.00 will be paid 14 days in advance of the event;
2. To comply with all regulations, policies and bylaws of the District of Chetwynd, and any special conditions applied to this application by Council or the Director of Engineering and Public Works;
3. This permit is not transferable;
4. All authorized temporary structures must be removed before the expiry date of this permit;
5. To comply with W.C.B. Industrial Health and Safety Regulations and Standards;

6. This permit is not valid until signed by all parties; accompanied by the proof of comprehensive all-risk liability insurance coverage in an amount not less than Two Million Dollars (\$2,000,000) per occurrence, with the District of Chetwynd as additional named insured; and an official receipt has been issued for the damage deposit;
7. This permit may be cancelled at any time without notice by the District of Chetwynd;
8. The applicant must provide proof of a valid business licence issued by the District of Chetwynd if there is a commercial activity taking place at the event;
9. Any full or partial cancellations by the applicant require a minimum of seventy two (72) hours notice prior to the event;
10. Damage Deposits are refundable, however, cleanup and/or repair to municipal property will be charged to the applicant (Permittee) at cost and will be deducted from the damage deposit, and the balance will be returned to the applicant. If the damage incurred exceeds the amount of the damage deposit, the applicant must pay the excess amount for repair and cleanup to the municipality within 14 days of the event. Failure to pay the costs of cleanup and/or repair may result in no future permits being issued to the applicant or the organization;
11. No person shall consume liquor in a public place except in an area designated under a Special Occasion Licence issued under the *Liquor Control and Licensing Act* and with the approval of the municipality and the RCMP; and
12. This permit is not valid until signed by all parties.

Dated this _____ day of _____, 20_____.

Applicant

Witness

SPECIAL CONDITIONS:

APPROVED:

Director of Engineering and Public Works
(or designate)

Date

The information provided on this form is gathered under the authority of the District of Chetwynd Street and Traffic Regulation Bylaw No. 909, 2009 and will be used for the purpose of administration and enforcement of that bylaw. Collection of personal information is subject to the *Freedom of Information and Protection of Privacy Act* (the *Act*). For information relating to the *Act*, contact the FOI Coordinator appointed by the Council of the District of Chetwynd during normal business hours at 250 401-4100 or at the offices located at 5400 North Access Road, Chetwynd, BC.

