

# 2026 ANNUAL REPORT & 2025 FINANCIAL REPORT

## DISTRICT OF CHETWYND

*“Community Carved by Success”*



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# 1. INTRODUCTION



The Community Charter requires municipalities in British Columbia to prepare an “Annual Report” for its stakeholders. The Annual Report shall outline the following:

- ❖ A report respecting municipal services and operations for the previous year;
- ❖ A progress report respecting the previous year in relation to the objectives and measures established for that year;
- ❖ A statement of municipal objectives, and the measures that will be used to determine progress respecting those objectives, for the current and next year(s);
- ❖ Any declarations of disqualification made under the Community Charter in the previous year, including identification of a Council member or former Council member involved and the nature of the disqualification;
- ❖ For each permissive tax exemption provided by Council under the Community Charter, the amount of property taxes that would have been imposed on the property in the previous year if it were not exempt from taxes; and
- ❖ Any other information the Council considers advisable.

In addition, the Annual Report shall contain a copy of the Audited Annual Financial Statements for the municipality for the previous year.

A public consultation process has been incorporated into the preparation of this report. We hope that the report will provide a meaningful overview of the District’s operations for 2024 and projected operations for 2025 and beyond.



## 2. MESSAGE FROM THE MAYOR

The beginning of the 2025 season sounded promising for the economy in general and specifically for our forest industry, but once again the future of the Forest Industry is in jeopardy, which is a huge disappointment. As Conuma closed the Brule Mine, which has been operating since 2016-2025, the Brule Mine site went into care & maintenance. Just one of the hits to our local economy. In 2025, at the Natural Resource Forum, there was optimism about our Forest Industries here in the Northeast of BC with talk from the provincial leaders on maintaining a healthy forest industry and the same message being conveyed by the Prime Minister. But here we are once again let down and looking for answers on what happens to our forestry, as a forest-based community that relied on the factory/sawmill that supported over 250 jobs. It's hard to comprehend what has happened to our once thriving Forest Industry, with one sawmill left in the Northeast BC we are struggling to keep this sawmill in operation, to say that we don't have fiber/logs for this sawmill is insane, when we see many truckloads of logs going south towards Prince George. Years ago, we had a clause in British Columbia called the APPURTENCY clause where the timber harvested under certain licenses be processed at specific local area. This Clause was removed from the forest Act in 2003. In the 2015 UBCM conference, a resolution was submitted by Canal Flats and endorsed. The provincial government response was that this was an outdated clause, and it affected international trade. You can read more on the UBCM Conference resolution 2015 re: Canal Flats. Chetwynd did still have the support of the oil companies to help prop, boost some of the rentals, and buying supplies from local grocers, and hardware from local retailers.

On the Brightside of the spectrum, we have the Conuma Willow Creek Coal Mine operating, and the Pine River Gas Plant continuing employment of our residents. We also received \$110,000 Dividend from our Little Prairie Community Forest timber harvest in 2025 and these logs went to West Fraser Chetwynd. We also look forward to the possible opening of another mine by CTI Plus in the Rocky Creek Area. This could produce approximately 400 jobs if the mine gets through all the certifications. Another opportunity is by VITREO MINERALS called the Angus Project, located 60 kms north of Prince George, this operation is close to being approved so I'm optimistic for the future of this mine. Angus Project will produce high quality silica sand for the Montney Basin Northeast of Fort St John, for the purpose of extracting LNG. Transportation of the sand to the Montney Basin will be predominately by truck, so this will employ numerous trucks and drivers from our local areas.

Here are some more interesting facts:

We added the paid Deputy Fire Chief position to the Fire Department and the Department stayed very busy with 166 calls to date. They still need more volunteers to help maintain community safety. This year saw a strong focus on training for the volunteers and the levels of certification increased due to this.

- The District of Chetwynd submitted their bid for the Federal grant to fund the new Fire Hall. We will hear if we were successful in the second quarter of 2026.
- The Rotary Track project was completed this year and will allow for a great recreation opportunity for residents as well as hosting for meets and training. The total cost for this project was \$811,875.00 with the DOC paying \$306,000.00, the Rotary Club \$87,880.32, and NDIT Grant Funding \$256,610.00 and BC

## MESSAGE FROM MAYOR CONT.

Climate Action funding of \$161,384.66. The Hope Truck funds were \$37,979.36 and will go towards a fire pit and similar track accessories.

- Public Works had another very successful construction season. Highlights include: The sewage lift station upgrades. These projects were partially grant funded and were done on schedule with a minimum of disturbance to businesses. The sewage lift was partially grant funded.
- The Rec Centre paving project was completed this year, and this included the demolition of the old library.
- As part of this reduction in costs, the Parks Department completed a paved walkway along the South side of Highway 97, much improving pedestrian safety and access.
- Parks continues with their Beaver Mitigation plan that has been over two years in development with the Federal Government as beavers are protected and their control is regulated. Implemented programs that include relocation and similar strategies to protect infrastructure along the creeks. This initiative is included in a 6-year approved plan for beaver control along our streams and this was year 2.
- The Six Mile recreation site saw the installation of the new boat access ramp and washroom to improve user amenities and reduce impact to the river banks in the area.
- The façade program was a success this year again with all four spots taken.
- FireSmart prescription hazardous tree and debris removal continued with a focus on the area around the hospital in 2025. This program focuses on high density forested areas near residential areas within the community.
- The dangerous tree removal program continued in Legion sub, Rodeo Walkway, and several walking trails including Baldy, Northern Lights, Spirit Park and Crown Sub Park.
- DOC staff received approximately 6.14 million dollars in grant funding in 2025 and this was applied to a variety of capital projects involving roads, parks, and water/sewer upgrades.
- Peace River Agreement (PRA) funding for 2025 was 2.6 million and at least 80% of these funds must be used for capital projects.
- The residential tax increase was 5%, and this means about a \$50.00 annual increase for the average homeowner. This includes using 20% of the Peace River Agreement funding and some reserve funding for the operational budget to keep the tax increase to the barest minimum possible to keep services at the current level.
- The Hope Truck was a regional initiative where Chetwynd, West Moberly First Nations, and Sauleau First Nations participated with the Conuma Coal donation of all loads of coal hauled by one specific truck. After all expenses, the total amount raised for community distribution was \$151,917.44 and these funds were earmarked for local youth sports.

## MESSAGE FROM MAYOR CONT.

· This year's sani-dump contributions included \$670.55 to the Shriners' Club and \$1,341.10 to the Little Prairie Heritage Museum.

· There are some ongoing concerns on the fate of our local Scramble Vision service for our area residents. The Peace River Regional District had approached Council early in the year with a proposal to dissolve this service. DOC Council declined to do so and requested the PRRD modernise their bylaws prior to any action being taken. This is an ongoing situation that is being closely followed by Council and staff.

· Wildfire season – We had some respite this year after a bit of a worrisome start to the season with several fires in the immediate vicinity. BC Wildfire renovated the old NIFAC base office and they have moved to a model that brings crews in at “high risk” times and these crew will stay in local hotels while in the community.

One big concern tax inequity “Satellite Tax” this tax gives Chetwynd to Tax Industry outside the boundaries of The District of Chetwynd. This tax has been held at \$18 per \$1000 assessed value while other communities in our area are taxing at close to double this amount. Chetwynd has been advocating to the Province to give us our opportunity to make our own decision that will best for Chetwynd. This will help our tax structure and alleviate some of the burden put on our local residents.

Mayor is proud Chetwynd has Memorandum of Understanding with both first nation West Moberly and Sauleau First Nation

The community at its best is when we have an opportunity to gather and celebrate Canada at the Splash park, the Christmas parade downtown, and the Chainsaw Carving Event held on the second weekend in June. And the many more events our town has to offer. We also love our Rec Center which we operate along with the PRRD. We must be able to be positive so the light is warmer so we can travel safely through our coming year. Focus on the good!

Kinanaskomitinan- Thank you.

Mayor Allen Courtoreille



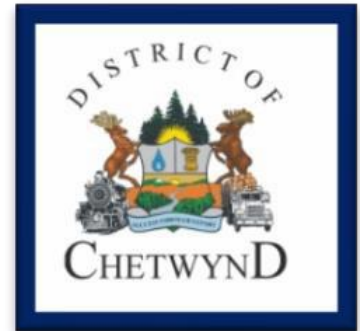
### 3. MAYOR AND COUNCIL ROLES

#### 3.1 GENERAL ROLE OF COUNCIL

It is the role of Council to act as the governing body of the municipal corporation; to make decisions necessary for the successful and continuing operation of the municipality; and to represent the best interests of the citizens of the municipality as a whole.

Council is a continuing body, notwithstanding changes in its membership by election or appointment, and exercises its powers through resolutions and bylaws passed in open meetings. Council acts as a collective body. It is important to note that the members of Council cannot make valid and binding decisions independently, unless express authority has been granted or legislated.

Council acts to foster economic and social opportunities for the community, and strives to advance the goals and objectives of the municipality.



**Left to Right:**

Councillor Kayla MacDonald, Councillor Bonnie Huhn, Councillor Julia Nelson, Mayor Allen Courtoreille, Councillor Andrea Smith, Councillor Mel Deck, Councillor Janet Wark

### 3.2 MAYOR'S ROLE

The Mayor is the Head and Chief Executive Officer of the Municipality. In addition to the Mayor's responsibilities as a member of Council, the Mayor is responsible to provide leadership to Council, including recommending bylaws, resolutions and other measures that, in the Mayor's opinion, may assist the peace, order and good government of the municipality. The Mayor's role is also to communicate information to Council, general direction to municipal officers respecting implementation of municipal policies, programs and other directions of Council and to represent the best interests of the citizens of the Municipality.



### 3.3 COUNCILLORS' ROLE

Every Council member is responsible to contribute to the development and evaluation of the policies and programs of the Municipality respecting its services and other activities; to participate in Council meetings, Committee meetings and meetings of other bodies to which a member is appointed; to carry out the duties assigned by Council; to consider the well-being and interests of the corporation; and to represent the best interests of the citizens of the Municipality.

## 4. DECLARATIONS OF DISQUALIFICATIONS

There were no declarations of disqualifications made under Section III of the Community Charter in 2025.

## 5. COUNCIL BIOGRAPHIES & PORTFOLIOS – 2025

### Mayor Allen Courtoreille

### Portfolio:



- Committee of the Whole Chair
- Civic Properties Commission
- Peace River Regional District
- Treaty Land Entitlement Joint Planning Committee

Allen was born June 18, 1958 in High Prairie, Alberta to Archie and Helen Courtoreille. Archie was born on the Driftpile Alberta Cree First Nation Reserve. Archie worked for the railroad in Faust, Alberta where they had a family of 13, with 8 boys and 5 girls. Allen was the youngest boy with two younger sisters. This is a big family in some places and a normal size in others.

When Allen was nine years old the family made a decision to move, with Chetwynd sawmills/railroad being a destination for work for his brothers and sisters. Little did Allen know that he would spend his working career of 40 years at the Chetwynd Canfor sawmill. Two years prior to the family's move, a farm accident to his father precipitated an early retirement from the Northern Alberta Railroad.

Landing in Chetwynd at the age of 9 was a little shocking, leaving friends, and family members especially Mooshum and Kookum (grandparents) in Faust. But Allen was a sports fanatic; he loved to watch and play all kinds of sports. This made going to a different school a little bit easier for a new resident of Chetwynd. He played baseball, basketball, volleyball, soccer, and when he was 13 he tried playing hockey in the newly constructed Chetwynd arena - the same place his sons would later play hockey and his daughter would play ringette. And the beat goes on, with Allen's grandson playing in that same arena.

Allen attended Windrem Elementary and later Chetwynd Secondary; after leaving school in 1976 Allen went to work for the local Canfor Sawmill. After 10 years at the sawmill Allen received a Lumber Grading Ticket, Saw Filer's certification which would be his trade until he retired in 2018.

After two years at the mill Allen met his wife Diane. Allen and Diane had three children Stephanie, Lyonel and Benjamin, all who were born at the Chetwynd Hospital. Allen and Diane have 12 grandkids. Being a Cree (Nehiyawi) man the grandkids call him mushroom. Allen and Diane formed their own baseball team and later on the three children would play on the team with their parents. Today Allen is an avid golfer and a very good Mushroom.

Allen is currently serving in his second term as Mayor of the District of Chetwynd. He will tell you it's "sunny and warm in Chetwynd".



- Committee of the Whole
- Treaty Land Entitlement Joint Planning Committee
- Chetwynd Communications Society
- Heritage/Museum Liaison

Bonnie Huhn was born in Vernon, B.C. spent the majority of her life there. While there she attended Okanagan College where she achieved a diploma in criminal and social justice. She then attended UBCO and Thompson Rivers University where she completed her bachelor's in psychology. In 2024 Bonnie completed a post degree diploma in psychotherapy and is a registered master professional clinical counsellor. She moved to Chetwynd in 2021, she fell in love with the community almost immediately.

Bonnie has always been very career driven. Over the past twenty years she has worked at all levels of healthcare including private facilities, hospitals and in community specializing in acquired brain injury and mental health and substance use. Bonnie works in mental health in a few different roles in the community, including owning/operating her business Peace Equine Connection and is a director on multiple boards in the area.

In her spare time Bonnie is very passionate about all thing's horses and barrel racing. She grew up riding and competing. Currently she competes provincially in British Columbia and Alberta. Bonnie is honored to be a part of council and hopes to serve her community in her role as councillor.

Bonnie resigned in March 2026.





- Committee of the Whole
- Peace River Regional District (PRRD) Alternate
- Fire Department Liaison
- Seniors Citizen Housing Society Liaison
- Treaty Land Entitlement Joint Planning Committee

Mel was born in Denzil, Saskatchewan. His family moved to Saskatoon when he was 8 years old where he attended St. Thomas and St. Matthew's grade schools and Holy Cross High School. He relocated to Chetwynd in late 1981 and was employed at West Fraser Mills for 30 years as a Supervisor and an Environmental Auditor. He retired from West Fraser Mills in June of 2012. He has also run a small painting company since moving to Chetwynd.

Mel and his wife Donna have been married for 42 years; they have two daughters as well as two grandchildren. They enjoyed raising their family in Chetwynd and being involved with the sports that they participated in. They now have the pleasure of watching their grandchildren grow up here and once again supporting the events and activities they are involved in. Mel enjoys hunting, fishing, camping and generally what Chetwynd has to offer.

Mel was happy to be elected onto Council in late 2014 and looks forward to continuing to serve the community of Chetwynd which has been so good to him and his family.





- Committee of the Whole
- Northeast Regional Advisory Committee Alternate
- Chainsaw Carving Championship Society Liaison
- RCMP Liaison
- Violence Against Women in Relationships Liaison
- Treaty Land Entitlement Joint Planning Committee

Kayla was born in Kelowna, B.C. and moved to Chetwynd when she was 5 years old. She graduated from Chetwynd Secondary School and moved on to post-secondary in Prince George after a brief hiatus living and working at Powder King Mountain resort. Kayla's love for adventure and outgoing personality gained her a position at Disney World, EPCOT where she worked as a Canadian Ambassador at the Canadian Pavillion. This position included public speaking and welcoming tourists to "Canada" and promoting the quality of living in a small rural community. Kayla was soon homesick and moved back to Canada to be closer to family and her now husband, Marty. Returning to Chetwynd in 2015 to work for the Northern Lights College and be closer to family, Kayla is now raising her two beautiful children in the small town, outdoor enthusiast lifestyle that she grew up in. Kayla is employed by Saulteau First Nations in the Health Department. Kayla has an extensive background in volunteerism and governing, and sits on many boards and committees, outside of her duties as a Councillor. In her spare time, she enjoys backpacking and kayaking, exploring the beautiful and scenic areas around Chetwynd and BC.

Kayla was elected to council in October of 2022 and looks forward to serving the community of Chetwynd and sharing her love for her community during her term.





- Committee of the Whole
- Chetwynd Public Library Liaison
- Northeast Regional Advisory Committee
- Treaty Land Entitlement Joint Planning Committee

Julia is the proud mother of three incredible children—Ocean, Summer, and Thorran. She is deeply community-minded and actively involved in numerous volunteer initiatives within the District of Chetwynd. Julia is passionate about the arts, the great outdoors, and travel, and believes strongly in the power of connection and creativity to strengthen communities.

Julia attended Vancouver Island University, where she studied Fine Arts after graduating high school. The early part of her career focused on hospitality management, where she developed strong leadership, communication, and service-oriented skills. In 2012, she became a licensed Realtor with Royal LePage, where she continues to serve clients with integrity and care.

Julia is honoured to serve as a Councillor with the District of Chetwynd. Known for her compassionate and thoughtful approach, she is committed to ensuring community members are heard, respected, and well represented in local decision-making.





- Committee of the Whole
- Civic Properties Commission
- Municipal Insurance Association
- South Peace Health Services Society
- Treaty Land Entitlement Joint Planning Committee

Andrea Smith was born in Dawson Creek and soon after moved to Chetwynd. She has been a lifelong resident raising her family here. After attending post-secondary school in Vancouver she moved home, started a family and for the last 25 years has successfully owned and operated Chetwynd Massage Therapy Clinic. Andrea has volunteered for many groups over the years and ran for school district trustee from 2014-2018.

Andrea and her husband Scott have 4 children that are grown up. One is residing in Chetwynd working in healthcare and the other 3 live in various places in BC and Alberta pursuing their dreams.

In her spare time she enjoys going to the gym, hiking and travelling to explore new places and visit her children.

Andrea is proud to call Chetwynd home and serve the community in her role as Councillor.





- Committee of the Whole
- Chamber of Commerce Council Liaison
- Civic Properties Commission
- Municipal Insurance Association (Alternate)
- Treaty Land Entitlement Joint Planning Committee

Janet was born in Fort Nelson and has lived in Chetwynd for more than 20 years. She attended Northern Lights College where she studied Office Administration and went on to instruct the same program. Janet’s past employment includes administration, banking and education.

Janet is currently serving her second term with the District of Chetwynd. She is passionate about her community and very involved in many aspects of life in the north. Growing up and living in the north she understands what a unique and special place Northern BC and surrounding area and its people are.

She is an active volunteer and sits on many boards as well as managing the local Meals on Wheels Society.

She has completed her Level 1 Certificate in Local Government Leadership from the Local Government Leadership Academy and enjoys the courses offered through UBCM.

In her spare time, she enjoys all aspects of recreation that Chetwynd offers, especially camping and hiking, as well as travelling.

Janet and her husband Jim have four grown children who also live and/or work here in the Peace area.



## 6. MUNICIPAL SERVICES

Taxpayers and residents often overlook the sheer volume and value of services provided by their local governments. While a great number of services are provided by local governments, often less than half of the property tax bill goes to the local government.

Some of the services provided by the District of Chetwynd include:



<b>Road Maintenance</b>	❖	Including paving, pothole patching and crack repairs; maintenance of sidewalks and shoulders; maintenance and installation of signage; line painting; maintenance of public parking areas; snow removal; street sweeping; ditch and storm drainage maintenance.
<b>Water Systems</b>	❖	Provision of drinking water; provision of water and hydrants for fire protection purposes; water conservation initiatives.
<b>Sewer Systems</b>	❖	Collection, treatment, and disposal of domestic sanitary sewage.
<b>Solid Waste Collection</b>	❖	Residential and commercial solid waste (garbage) collection and disposal through contract service.
<b>Parks Facilities</b>	❖	Maintenance of community owned parks and facilities; parks equipment maintenance and upgrading.
<b>Cemetery Services</b>	❖	Maintenance and operation of community cemetery.
<b>Animal Control</b>	❖	Provision of animal control services (primarily dog control and licensing).
<b>Building Inspection</b>	❖	Provision of building inspection services to provide compliance with Provincial building, plumbing and fire code regulations.
<b>Subdivision Approvals</b>	❖	Subdivision approvals to ensure compliance with local land development regulations to ensure a level of consistency in land servicing.
<b>Zoning and Land Use</b>	❖	Provision of regulations to ensure a level of consistency and advance indication of land uses.
<b>Bylaw Enforcement</b>	❖	Enforcement of local land use, noise, nuisance, and related regulations. Enforcement initiated upon complaint.

## Economic Development

- ❖ Attraction of economic development interests and new business opportunities as well as local business support, retention, and promotion.

## Tourism Development

- ❖ Operation of Visitor Centre, promotion of tourism development and tourism attraction opportunities.

## Recreation Centre and Programs

- ❖ Provision of recreational facilities and programs, in partnership with the Peace River Regional District.

## Protective Services (Fire Department)

- ❖ Provision of fire protection services in Chetwynd and the rural fire protection area.

## Municipal Emergency Plan

- ❖ Provision of guidelines to meet the local government's responsibilities to prepare for, respond to and recover from disasters or emergencies.

## Airport

- ❖ Provision of airport services for small aircraft and helicopters. The airport facilitated 47 medivacs and air ambulance flights (These stats only include medivacs during the daytime hours of the weather station operations).



## 7. DEPARTMENTAL SERVICES

### 7.1 ADMINISTRATION AND FINANCE DEPARTMENTS

Principally supported by:

- Chief Administrative Officer
- Corporate Officer
- Director of Financial Administration
- Bylaw Enforcement Officer
- Clerical, Reception and Accounting Staff

More specifically involving activities related to municipal administrative operations including business licensing, bylaw preparation and implementation, records management, elections, grants administration, financial record keeping and reporting, budgeting, coordination of burials and cemetery records, planning (both fiscal and land use), land development and personnel management.



### 7.2 ENGINEERING & PUBLIC WORKS

Principally supported by:

- Director of Engineering & Public Works
- Building Inspector
- Engineering Staff
- Water/Sewer Staff
- Public Works Staff
- Seasonal Public Works Staff

More specifically involving activities related to municipal works and services, engineering structures, planning and design, roads, water and sewer systems maintenance and improvements, building inspection services, airport maintenance, and solid waste collection.



### 7.3 ECONOMIC DEVELOPMENT & PARKS

Principally supported by:

- Economic Development Officer
- Clerical Staff
- Parks Staff

More specifically involving activities related to economic development and promotion, tourism promotion, business retention, community improvement projects and community investment.



## 7.4 VISITOR CENTRE

Principally supported by:

- Visitor Centre Manager
- Seasonal Staff

More specifically involving activities related to providing information on local features, attractions and recreational opportunities to tourists and residents.



## 7.5 PARKS

Principally supported by:

- Parks Manager
- Parks Supervisor
- Parks Maintenance I
- Seasonal Parks Staff

More specifically involving development and maintenance of parks, boulevards and 180 kms of trails maintained by the District of Chetwynd.



## 7.6 RECREATION

Principally supported by:

- Director of Recreation
- Manager of Leisure Services
- Recreation Programs Manager
- Maintenance Staff
- Aquatic Staff
- Clerical and Recreation Staff

More specifically involving activities related to management of the recreation complex, provision of recreation programs and maintenance of recreation facilities.



## 8. PROGRESS REPORT – 2025 GOALS & OBJECTIVES

### 8.1 TO DEVELOP AND IMPLEMENT PLANNED AND SUSTAINABLE PRACTICES

#### LAND USE PLANNING AND ENGAGEMENT

**Objective:**

Land use Planning and Engagement.

**Strategy:**

The District of Chetwynd intends to participate in Treaty Land Entitlement (TLE), TLA processes, Forestry Access, Community Forest Tenure, Caribou Recovery & Habitat protection initiatives and other forums for stakeholder engagement for the Chetwynd area.

**Measurement:**

The measurement will be whether meaningful participation and dialogue take place in engagement sessions as available.

**Benefit:**

The benefit will be whether meaningful participation and dialogue take place in engagement sessions as available.

**Result:**

❖ *Ongoing*



## 8.2 TO MAINTAIN A LIVABLE, SAFE, AND HEALTHY COMMUNITY

### BUSINESS FAÇADE IMPROVEMENT PROGRAM

#### Objective:

The objective of this program is to support economic development and downtown revitalization by encouraging private investment in local business façade improvements.

#### Strategy:

To apply for a Northern Development Initiative Trust (NDIT) program of matching funds for façade improvement, through partnering agreements with local businesses, to enhance economic viability and vibrancy through visual improvements.

#### Measurement:

The measurement of this project will be successful applications from local businesses for the NDIT grant.

#### Benefit:

The benefit of this program will be revitalization of the downtown core, resulting in an attractive community that draws visitors, tourists and potential new businesses, as well as appealing to residents and fostering community pride.

#### Result:

- ❖ *Repeat for 2026.*
- ❖ *Saulteau First Nations, Coulee Signs, Graphics & More, The Dollar Store with More and Chetwynd Baptist Church were successful in completing the Façade program in 2025.*



## ACCESSIBILITY WALKWAY

### Objective:

To surface existing walkway from Rodeo Walkway to 45<sup>th</sup> Place NE, adding accessibility along the walkway from the bridge to the hillside improvement at the Recreation Centre. Apply for funding with SPARC.

### Strategy:

To support our Active Transportation Planning for accessibility area ad improvements along the walkway trail and systems.

### Measurement:

Improve accessibility and asphalt along the existing walkway from Rodeo Subdivision to the Recreation Centre.

### Benefits:

The benefits will be to improve the walkway throughout the boulevard walkway systems connecting our outdoor spaces and accessibility.

### Result:

❖ *The walkway was completed in 2025.*



## FIRESMART COMMUNITY FUNDING & SUPPORTS – COMMUNITY RESILIENCY INVESTMENT PROGRAM

### Objective:

To complete Prescription Planning funding.

### Strategy:

To implement and develop a Prescription Planning, utilizing partnerships, to prevent residential fires in and close to Chetwynd and to prepare for prescription planning based on recommendations from the Community Wildfire Protection Plan (CWPP).

### Measurement:

The measurement will be complete recommendations for the specific area in the prescription area.

### Benefit:

The program will provide education, management and tools for future funding opportunities. The Wildfire prescription area that will be worked on will be specific from the recommendations from the CWPP and will reduce the fire load in the area.

### Result:

❖ *The area that was focused on in 2025 was the hospital greenspace and Crown Subdivision including the residents who assisted in areas to remove old growth.*



## CARVERS ROW LIGHTING IMPROVEMENTS

### Objective:

To create and enhance lighting, improve accessibility and support events with access improvements, signage in interactive information.

### Strategy:

To apply for grant to offset costs for improvements to support events and activities in this area.

### Measurement:

Apply for grants, permits, RFP's ad install amenities.

### Benefit:

Improve access and lighting within the area, which includes additional infrastructure, signage and supporting events; enhancing options for added decorations or amenities needed for visitors and activities.

### Result:

- *Lighting was installed at Carvers Row in 2025.*



## CHETWYND PINE RIVER RECREATION SITE AT TWIDWELL BEND

### Objective:

To create and enhance the recreation site at Twidwell Bend.

### Strategy:

To apply for permits for public access and use, add signage and amenities, add regular seasonal support for the restroom and maintenance. Create permit for access for recreation and boat access.

### Measurement:

Apply and install amenities.

### Benefit:

Support recreational users for outdoor activities.

### Result:

❖ *Boat access was completed in 2025. Signage to be installed in 2026.*



## CHETWYND NORTHERN HOUSING INITIATIVE PROGRAM

### Objective:

To create Northern Housing Initiative Program for the community.

### Strategy:

To apply for funding through Northern Development Initiative Trust. This program provides grant funding to local governments to create a 'Dollars to the Door' program that will enhance and support economic development by encouraging new investments in residential housing. As part of Northern Development's overall strategy to simulate welcoming and thriving communities, the Northern Housing Initiative program is intended to incentivize private and not for profit developers to construct new market rate and affordable housing units and improve the housing supply in communities where the availability of housing has become a barrier to economic development.

### Measurement:

Develop Northern Housing Initiative Guide for Chetwynd and apply for funding.

### Benefit:

Increased housing, apartments and increase investment into the community.

### Result:

❖ *Ongoing.*



46<sup>TH</sup> STREET NE SIDEWALK

**Objective:**

To construct 900m of concrete sidewalk on 46<sup>th</sup> Street NE along 47<sup>th</sup> Avenue NE.

**Strategy:**

Grant funding was received through the BC Active Transportation funding stream for the construction of a new sidewalk that is in line with the District of Chetwynd's Active Transportation Plan.

**Measurement:**

Project finished on time and on budget, increased pedestrian use.

**Benefit:**

The project will improve safety for pedestrians and encourage more residents to walk as a mode of transportation as currently pedestrians are forced to walk either on lawns or on the shoulder of the road.

**Result:**

- ❖ *Project complete, on budget.*
- ❖ *District Contribution \$195,824.*



## MAIN SEWER LIFT STATION ELECTRICAL UPGRADES

### Objective:

Complete electrical upgrades at the main sewer lift station – replace motor control centre (MCC), PLC, pumps, and HVAC equipment.

### Strategy:

Chetwynd's infrastructure requires continual maintenance and replacement. A prioritized list of required sewer system upgrades was developed based on a review of historical records, conversations with Public Works staff, and visual inspections of infrastructure where possible. The sewer lift station was constructed in 1992 thus all electrical equipment has reached the end of its useful life.

### Measurement:

Project completed on time and on budget.

### Benefit:

The upgrades will greatly improve the resiliency of the lift station by extending its useful life and ensuring replacement parts are available if needed in the future, as much of the existing equipment is now obsolete.

### Result:

❖ *Project completed October 3, 2025 and is successfully operational.*



## DEMOLITION OF CHETWYND PUBLIC LIBRARY

### Objective:

Demolish old library to make room for Recreation Centre Parking Lot Improvements.

### Measurement:

Project finished on time and on budget.

### Benefit:

The project will expand the available parking area for Recreation Centre patrons and improve sight lines within the Recreation Centre Parking Lot.

### Result:

❖ *Completed on time, and on budget.*



## 49<sup>TH</sup> AVENUE NW ORNAMENTAL STREETLIGHTING

### Objective:

Replace BC Hydro lease lights and wooden poles with District-owned ornamental lighting.

### Measurement:

Project finished on time and on budget.

### Benefit:

The project will improve visibility and aesthetics in the downtown core and will provide more opportunity for the placement of Christmas decorations and lighting.

### Result:

❖ *This project was not completed in 2025 and is anticipated to be completed in 2026.*



## ROTARY PARK RUNNING TRACK

**Objective:**

To create running/walking track at Rotary Park.

**Strategy:**

To apply for grant to offset costs for improvements to support events and activities in this area.

**Measurements:**

Apply for grants, permits, RFP's and install amenities.

**Benefit:**

Enhancing options for added amenities needed for visitors and activities.

**Result:**

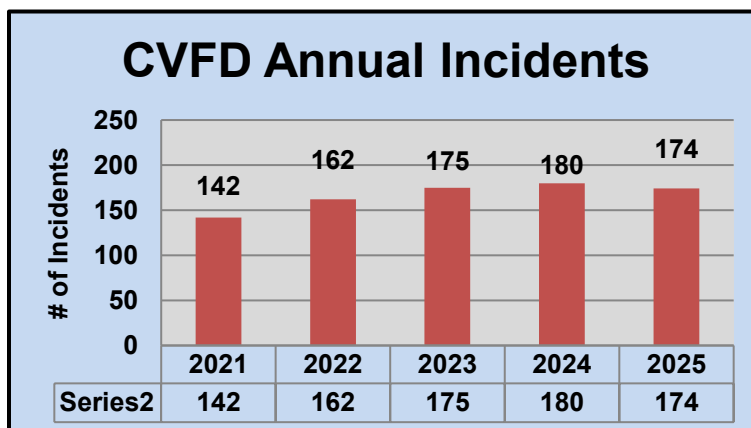
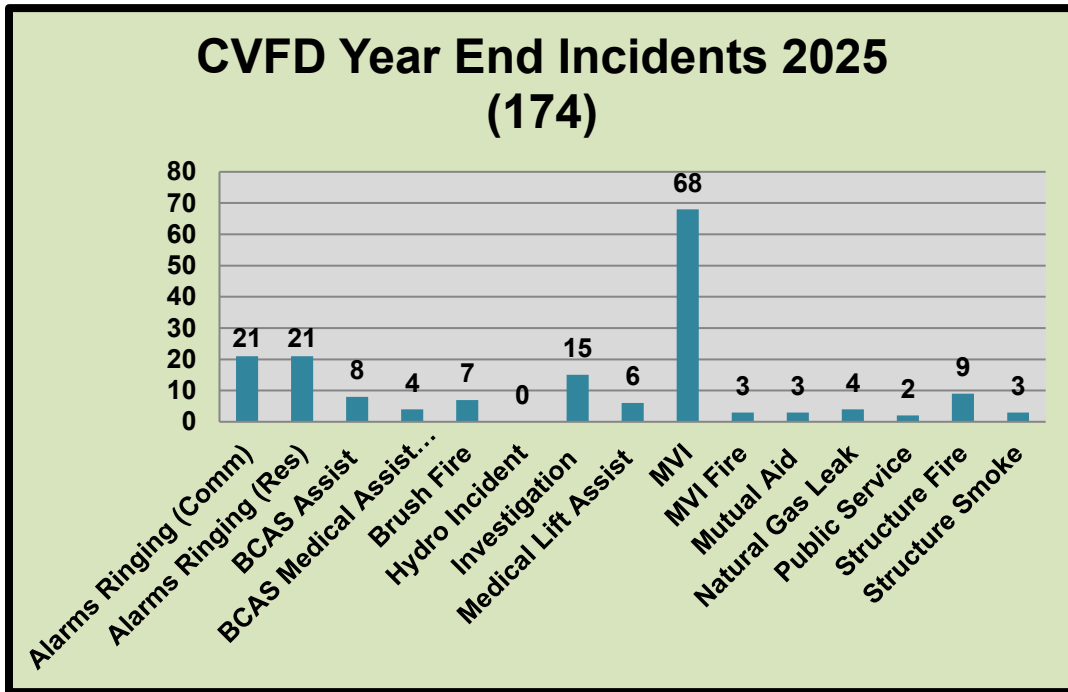
❖ *Project completed on time.*

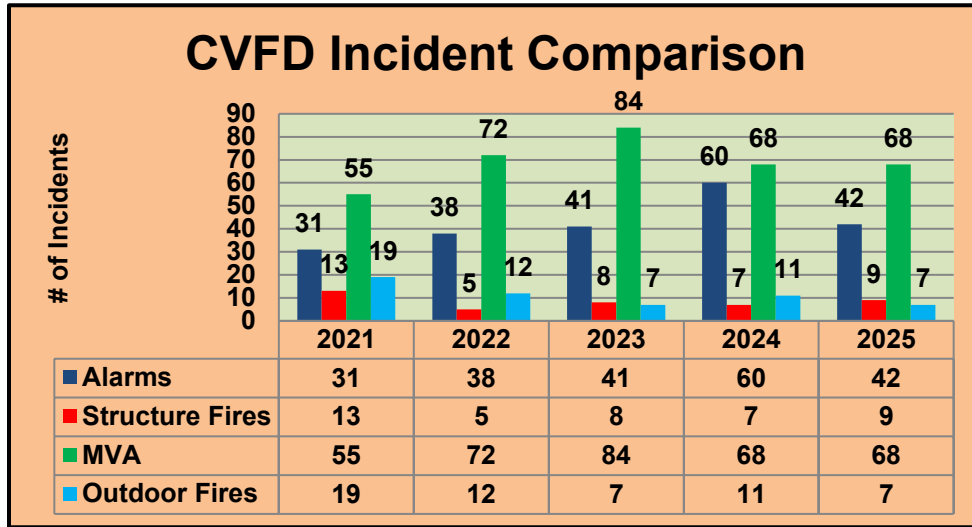


Departmental Operations:

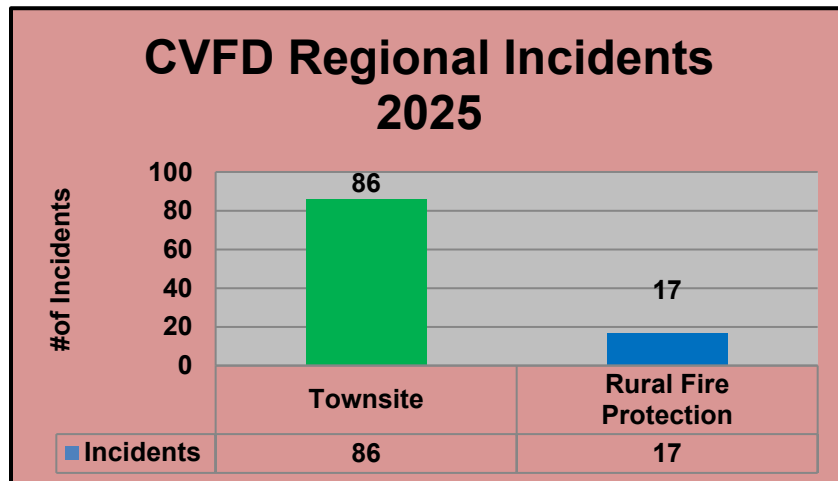
Incidents

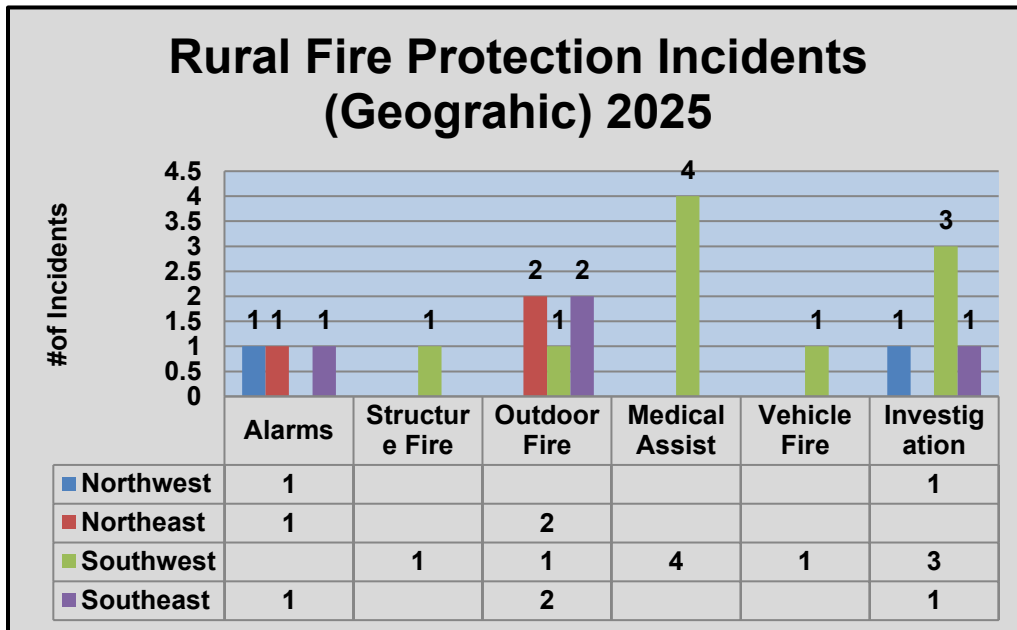
In 2025, the CVFD responded to 174 calls ranging from MVI’s to Structure Fires and wildfire incidents. The cumulative hours spent by the CVFD Firefighters on these calls totalled over 874 staff hours. On average, these calls were attended by 4.99 firefighters over the 174 incidents.





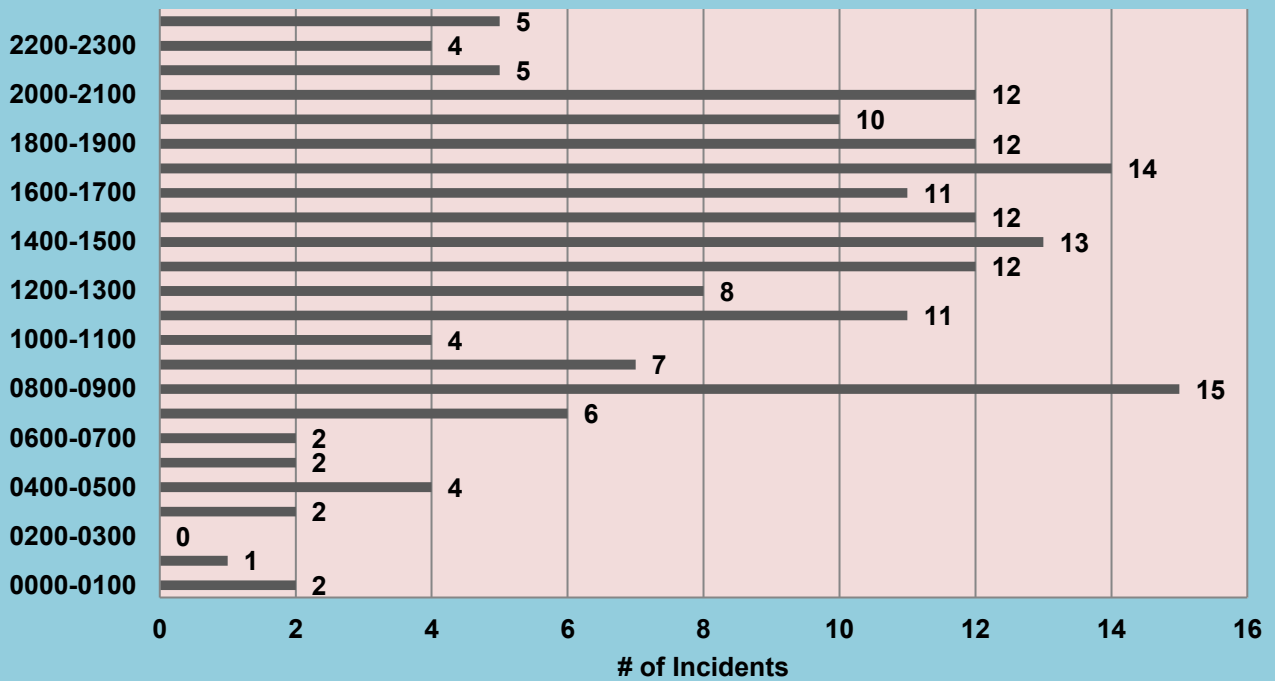
This statistic illustrates the calls that occurred within the district fire protection area along with the PRRD rural fire protection area.





CVFD responds to emergencies 24/7, 365 days a year. Events occur at any time; the CVFD's busiest hours were found to be between 0800-0900hrs, with fifteen incidents, and the second busiest time of the day was between 1700-1800hrs, with Fourteen incidents. Both time slots shared incident types with MVI's and General Paged activations.

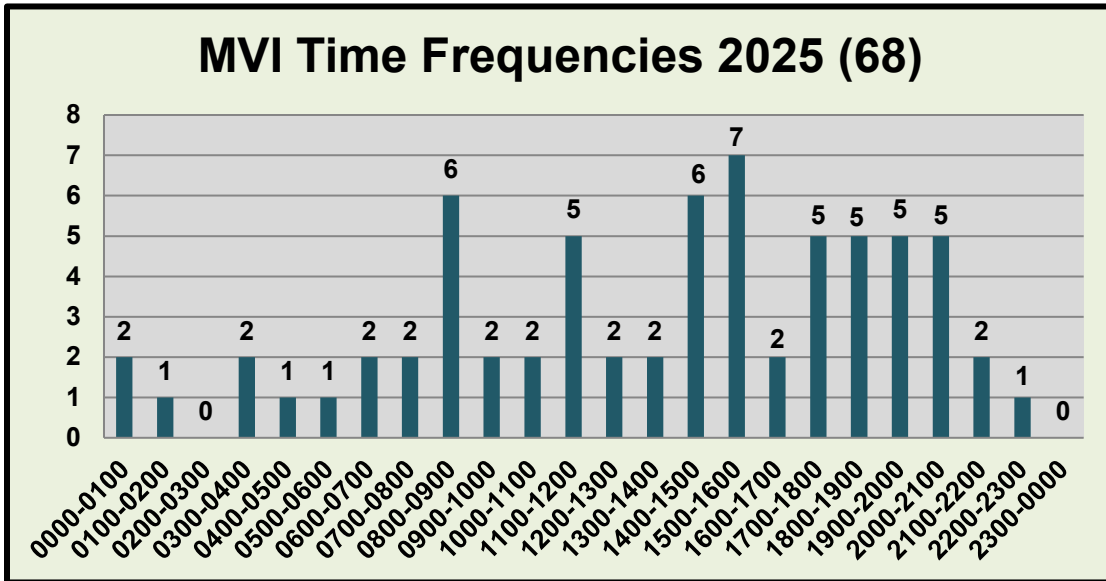
## CVFD Incident Frequency 2025



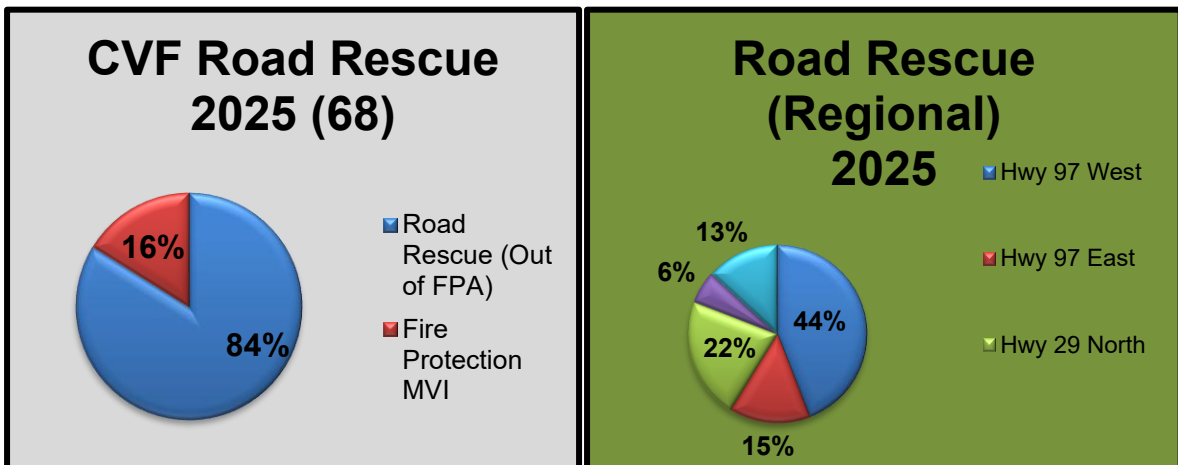
CVFD responded to sixty-eight (68) MVI's in 2025, which accounts for approximately thirty-nine percent (39%) of the department's incidents. This year saw several challenging incidents, but with dedicated staff, they were able to draw on their training and experience to meet them with confidence.



The rescue truck was stood down twenty-two percent (15/68) of the time by ambulance or police either on route or manning the truck at the station due to no extrication required. Only twelve percent (8/68) of the calls required the use of the extrication tools to remove patients trapped in the vehicle. Road rescue remains the fire department's highest callout.

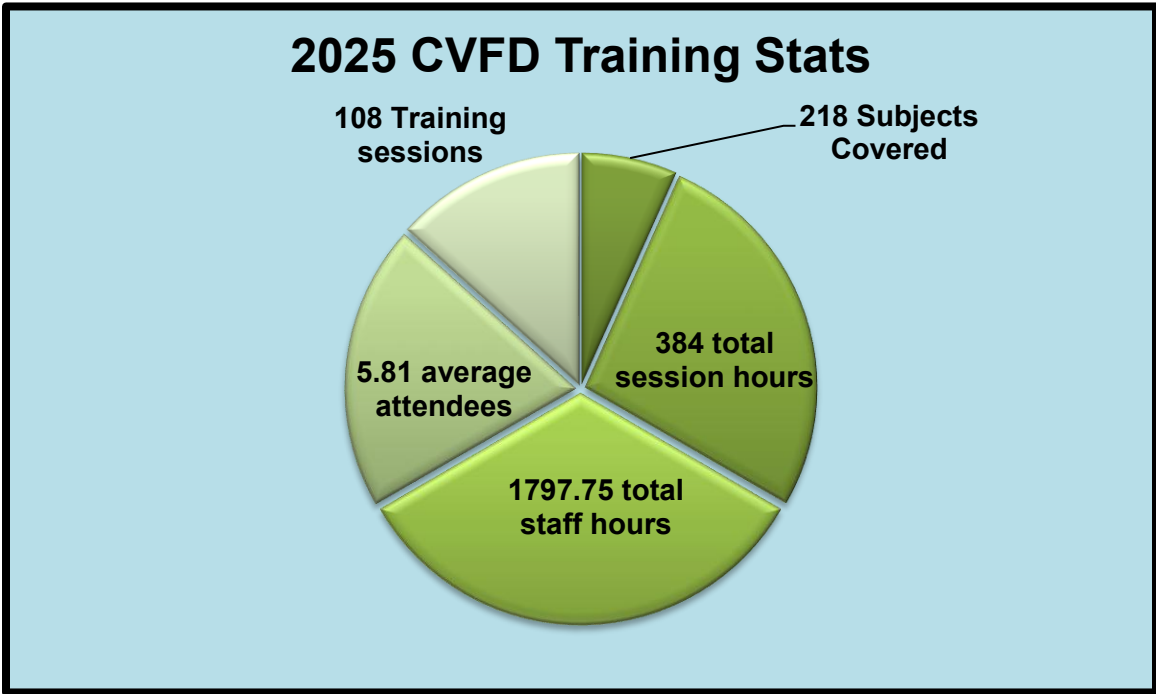


The following graph represents the road rescue incident that the department responded to within the regional fire protection area and that outside that area.



## Training

2025 continued to see the members of the CVFD elevate their dedication to training which the following statistics reflects. Total training sessions for 2025 tallied 108, within those training sessions where 218 training subject that were covered. The average attendance was 5.81 attendees which accounted to 1797.75 training hours. These training sessions ranged from one hour to a full eight hours for third party facilitated courses.



### Skill Maintenance Training

Throughout the year the CVFD targeted specific skill and evolutions to maintain the firefighter's skills as they pertained to pumps & pumping, aerial development, water supply, drafting, low slope rope rescue, Rapid Intervention training, hose evolutions, communication drills, and command structure.



CVFD instructed the second class for First Responder Medical training in January, which hosted four members of the CVFD. This was a 40hr course through the Red Cross, which the Fire Chief is an instructor. The students then completed their online Emergency Medical Assistance Licensing exam, which meets the provincial requirements for firefighters to assist BCAS as well as patient treatment for our Road Rescue agreement with the province. Deputy Chief, along with another firefighter, became FR3 instructors in 2025.



CVFD hosted the JIBC Incident Safety Officer course that included the participation from the regional fire departments such as Charlie Lake VFD, Moberly Lake VFD, Hudson's Hope VFD and Tumbler Ridge VFD.

We participated with the BC Fire Training Officers Association Annual Conference hosted in Penticton B.C. as well a group was sent to Qualicum Beach for Nozzle Forward course instructed by a Seattle Fire Department Captain on best practices for advancing hose lines in structures. We were also able to send two groups of firefighters to Maple Ridge, their JIBC Campus for Live Fire 1&2 to complete their NFPA 1001 requirements for their certification.



CVFD continues to work and partner with Robert's Towing to utilize their yard for auto extrication practices. Robert's Towing supplies vehicle of all makes and models for the department to hone the firefighter's skills and gives us an opportunity to introduce new techniques to them as well with the variety of vehicles made available to the department. Robert's Towing even participates with setting up scenarios to match those that the firefighters may encounter in the field.



## **Maintenance**

Apparatus Annual maintenance (annual apparatus pump testing), Intermountain Testing (non-destructive ladder testing), Petron Communications (setup of MDT in trucks), Brogan Supplies (SCBA Annual maintenance, SCBA Hydro Static testing of the air cylinders), DOC annual truck maintenance, Associated Fire (annual maintenance of the extrication tools), Rocky Mountain Phoenix (SCBA Re-fill station).

## **Community Involvement**

### CVFD Hall Tours

Members of the CVFD were able to offer a couple of fire hall tours. We were able to showcase our equipment along with chatting about home safety, working smoke detectors and 911. The members were able to participate with the PRRD FireSmart team when they hosted a BBQ out at 6 mile RV site. The members brought out Ladder 1 to show some of the attendees. The members also participated with a school year end wet down with the Tender 1. The team also participated with local event at Spray Park with Engine and Rescue on site to show the attendees the equipment and trucks. Crews attended the Harvest Festival in the fall.



## Fire Prevention Month

In 2025 we were able to speak to the three elementary school grade levels K-4 about fire safety. The Deputy Fire Chief was able to chat about fire safety in the home, as well in the schools with the students. Topic ranged from home safety, working smoke detectors, 911 and the dangers of playing with fire.

## Long Service Recognition

Retired Firefighter Ernest Pfanner received his 35-year British Columbia Fire Service Long Service Medal (Bar) with the Chetwynd Fire Department. This award was presented in the Council Chambers by Mayor and Council. Chief Golob also was recognised for his 30 years of long service with the federal Fire Services Exemplary Service Medal (Bar).



## 9. 2026 GOALS & OBJECTIVES

### 9.1 TO DEVELOP AND IMPLEMENT PLANNED AND SUSTAINABLE PRACTICES

#### LAND USE PLANNING AND ENGAGEMENT

**Objective:**

Land Use Planning and Engagement.

**Strategy:**

The District of Chetwynd intends to participate in Treaty Land Entitlement. TLA processes, Forestry Access, Community Forest Tenure, Caribou Recovery & Habitat protection initiatives and other forums for stakeholder engagement for the Chetwynd area.

**Measurement:**

The measurement will be whether meaningful participation and dialogue take place in engagement sessions as available.

**Benefit:**

The benefit will be whether meaningful participation and dialogue take place in engagement sessions as available.

#### LABOUR MARKET STUDY

**Objective:**

The program provides funding to local governments to conduct specific labour market research plans and identify the unique labour challenges and opportunities within their communities. The intent is to enable communities to obtain critical, timely and relevant information that creates immediate action items on labour market needs and opportunities to maintain strong and sustainable employment opportunity.

**Strategy:**

The gaps for employment including service, youth, immigration, industry and overall all sectors in our area, which have also been highlighted in the region. Partnership for a regional committee of economic development, Chamber and other area communities will develop regional committee lead by the Northern Lights College and partnered with the area municipalities to identify gaps to assist with other programs that include retention and attraction strategies to assist with needed employment and opportunities specific to the region.

**Measurement:**

Apply for funding, RFP, Committee development, report back.

**Benefit:**

Support attraction and retention for business and industry.

## 9.2 TO MAINTAIN A LIVABLE, SAFE, AND HEALTHY COMMUNITY

### BUSINESS FAÇADE IMPROVEMENT PROGRAM

**Objective:**

The objective of this program is to support economic development and downtown revitalization by encouraging private investment in local business façade improvements.

**Strategy:**

To apply for a Northern Development Initiative Trust (NDIT) program of matching funds for façade improvements, through partnering agreements with local businesses, to enhance economic viability and vibrancy through visual improvements.

**Measurement:**

The measurement of this project will be successful applications from local businesses for the NDIT grant.

**Benefit:**

The benefit of this program will be revitalization of the downtown core, resulting in an attractive community that draws visitors, tourists and potential new businesses, as well as appealing to residents and fostering community pride.

### SIDEWALK

**Objective:**

To create a walkway along Highway 97 beside 50<sup>th</sup> Street and 51<sup>st</sup> Way.

**Strategy:**

To support Active Transportation Planning to add safe areas for pedestrians and multi users adding trail walkway improvements.

**Measurements:**

Improve accessibility and asphalt along the existing walkway along south access.

**Benefit:**

The benefits will be to improve the walkway throughout the boulevard walkway systems connecting our outdoor spaces and accessibility.

# MAPPING FOR WAYFINDING FOR COMMERCIAL SERVICES STOREFRONTS

## Objective:

Ensure effective mapping is in place for Commercial Services storefronts.

## Strategy:

Our strategy will be to update wayfinding to ensure local businesses are promoted and easily found in the community.


## Measurement:

The measurement will be to connect with commercial services to ensure locations, addresses and contact information are correct on mapping.

## Benefit:

The benefit of wayfinding is that it provides information to easily locate local businesses and properties for sale and development.

# CHETWYND VISITOR GUIDE



**CHETWYND VISITOR CENTRE**  
5400 North Access Rd  
Tel: 250-788-1943  
tourist@gochetwynd.com

[www.gochetwynd.com](http://www.gochetwynd.com)

<p><b>EMERGENCY CONTACTS</b></p> <p>RC Ambulance Service - Emergency 911 Non Emergency: 250-788-3323 Hospital: 250-788-2236</p> <p>RCMP - Emergency 911 Non Emergency: RCMP Detachment 5424 Hospital Rd 250-788-9221</p> <p>Fire Department - Emergency 911 Non Emergency: 250-788-2424</p> <p>Highway Conditions: <a href="http://www.drivebc.com">www.drivebc.com</a> 1-800-550-4997 Alaska Highway: 1-866-282-7577</p> <p>Conservation Officer: 1-877-952-7277</p> <p><b>MEDICAL SERVICES</b> Finding a Doctor: visit <a href="http://www.bcdoctordirectory.ca/chetwynd">www.bcdoctordirectory.ca/chetwynd</a></p> <p><b>Dentists</b> Chetwynd Dental Clinic 5022-98th Avenue 250-788-1997</p> <p><b>Medical Clinics</b> Chetwynd Primary Care Clinic 5125 50th Street SW 250-788-7900</p> <p>Saulteau First Nations - Health Centre 5016 50th Avenue NW 250-788-7266</p> <p><b>COMMUNITY SERVICES</b> District of Chetwynd 5400 Hospital Rd 250-401-0108</p> <p><b>Chetwynd Visitor Centre</b> 5400 North Access Rd NW 250-788-1943</p> <p><b>Chetwynd Chamber of Commerce</b> 5121 47th Avenue 250-788-3345</p> <p><b>Tatava Emergency Shelter</b> 5301 South Access Road 250-788-2996</p> <p><b>Chetwynd Community Food Bank</b> 4728 51st Street NW 250-788-2996</p> <p><b>Library</b> Chetwynd Public Library 4522 North Access Rd 250-788-2559</p> <p><b>Recreation</b> Chetwynd &amp; District Rec Centre 4512 North Access Rd 250-788-2214</p>	<p><b>BED &amp; BREAKFAST</b></p> <p>Riverview Bed &amp; Breakfast 6550 Wilmore Sub 250-788-2522</p> <p><b>CAMPING/RV PARKS/LODGING</b></p> <p>Aspen Place RV Sites 7537 Highway 97 S 250-788-2522</p> <p>Caron Creek RV Park 250-788-9868</p> <p>Moberly Lake Marina 6086A South Moberly Lake Rd 250-788-2050</p> <p>Pinewood Mobile Home &amp; RV Park 42 Ave NE 44500 250-984-2393</p> <p>Westwind RV Park 4441 53rd Avenue SE 250-222-2777</p> <p><b>Hotels &amp; Motels</b></p> <p>Country Square Motor Inn 5305 South Access Rd 250-788-2276</p> <p>Days Inn 4401 53rd Avenue SE 250-788-3344</p> <p>Lake View Inn &amp; Suites 4820 North Access Rd 250-788-3000</p> <p>Lion Inn &amp; Suites 5132 46th Avenue NW 250-788-9990</p> <p>Pine Inn 5224 53rd Street NW 250-788-3311</p> <p>Pomejoy Inn &amp; Suites 5200 North Access Rd 250-788-4800</p> <p>Stagecoach Inn 5413 South Access Rd 250-788-9666</p>	<p><b>RESTAURANTS</b></p> <p>A&amp;W 5300 North Access Rd 250-788-2224</p> <p>Audacious 5413 South Access Rd 250-788-7455</p> <p>Crazy Beans Bistro 4522 North Access Rd 250-788-9868</p> <p>Dominos 4625 Veterans Way 250-788-9808</p> <p>Dan's Diner 4552 North Access Rd 250-467-9734</p> <p>Edo Japan 4625 Veterans Way 250-900-1635</p> <p>Joe's Pizza Stone 4901 South Access Rd 250-788-2206</p> <p>Table 12 Taphouse 4613 47th Avenue NE 250-788-9594</p> <p>New Tokyo Sushi 4800 North Access Rd 250-788-6890</p> <p>The Dragon Palace 5317 South Access Rd 250-788-3700</p> <p>The River House Restaurant &amp; Lounge 5224 53rd Street NW 250-788-1038</p> <p>Tim Hortons 4809 51st Avenue SW 250-788-6857</p>	<p><b>ANIMAL / PET SERVICES</b></p> <p>Chetwynd Veterinary Hospital 3918 Highland Rd 250-788-9374</p> <p>Pet Valu 5300 North Access Rd 250-788-2150</p> <p>Pine Valley Exhibition Park Stables 3900 Pine Valley Way 250-788-9753</p> <p>Rein-in Tack 5012 49th Avenue NW 250-788-8840</p> <p><b>ARTS / GIFTS / FLORIST</b></p> <p>Chetwynd Visitor Centre 5400 North Access Rd 250-788-1943</p> <p>Memory Lane Greenhouse 5449 South Access Rd 250-401-8646</p> <p>Oichids &amp; Moonlight Holistic 5217 South Access Rd 250-788-5997</p> <p>Lake View Credit Union 5060 North Access Rd 250-788-9227</p> <p>Scotia Bank 5016 50th Avenue NW 250-788-4900</p> <p>TD Bank 5300 North Access Rd 250-788-7600</p> <p><b>AUTOMOTIVE</b></p> <p>CSN Chetwynd 4512 45th Avenue NE 250-788-3785</p> <p>Fastlane Mobile Service 250-788-6222</p> <p>Gear-O-Rama Supply 4876 North Access Rd 250-788-2255</p> <p>Northern Oasis Automotive 4205 53rd Avenue NE 250-401-7211</p> <p>Northern Oasis Carwash 4255 53rd Avenue NE 250-788-1663</p> <p>Johnson's Industrial 4536 45th Avenue NE 250-788-3535</p>	<p>Kal-Tite 4809 South Access Rd 250-788-2067</p> <p>North Country Rebuilders 4083 Jackfish Lake Rd 250-788-9599</p> <p>North Wind Supplies 4831 South Access Rd 250-788-1457</p> <p>Pasca Valley Industries 4311 46th Drive NE 250-788-2922</p> <p>Roberts Towing &amp; Recovery 6233 Wildmore Rd 250-788-9194</p> <p>Sockets Automotive Repair 4232 Nicholson Rd 250-788-6485</p> <p>Tirecraft 4305 46th Drive NE 250-788-2930</p> <p><b>BANKS</b></p> <p>Lake View Credit Union 5060 North Access Rd 250-788-9227</p> <p>Scotia Bank 5016 50th Avenue NW 250-788-4900</p> <p>TD Bank 5300 North Access Rd 250-788-7600</p> <p><b>CLOTHING</b></p> <p>Fields Mini Mart 5044 49th Avenue NW 250-788-3056</p> <p>The Red Apple 5300 North Access Rd 250-788-9607</p> <p>TLC Community Thrift Store 4612 North Access Rd 250-788-2772</p> <p><b>CONVENIENCE STORES / FUEL</b></p> <p>7-Eleven 5001 South Access Rd 250-788-3710</p> <p>Chetwynd Chevron 4801 51st Avenue SW 250-788-1667</p> <p>Chetwynd Petrolium 4900 Hwy 29 N 250-788-2288</p> <p>Co-op Cardlock Chetwynd 4340 Nicholson Rd 250-788-1047</p> <p>Crow Feathers Gas Station &amp; General Store 2480 Highway 29, Moberly Lake 250-788-3007</p> <p>Go Green Propane 4705 50th Avenue NE 250-874-0511</p> <p><b>COMMUNICATIONS</b></p> <p>Cardinal Telecom 4837 51st Avenue SW 250-788-3271</p> <p>Peace FM 4612 North Access Rd 250-788-9452</p> <p><b>DRUG / HEALTH STORE</b></p> <p>Chetwynd Drug Mart - Pharma Choice 4733 51st Street NW 250-788-3393</p> <p>IDA Little Prairie Pharmacy 5016 50th Avenue NW 250-788-1060</p> <p><b>GLASS SERVICES</b></p> <p>All West Glass 4608 North Access Rd 250-788-2480</p> <p>Chetwynd Glass 4860 North Access Rd 250-788-2727</p> <p>Chetwynd IGA 5001 50th Avenue NW 250-788-2422</p> <p>Gerry's Freshmart 5008 50th Avenue NW 250-788-8899</p> <p>Little Prairie Store / Rupert Seafood 4917 South Access Rd 250-788-7801</p>	<p><b>HARDWARE</b></p> <p>Home Hardware Building Centre 5000 48th Avenue 250-788-2373</p> <p><b>INSURANCE</b></p> <p>Hub International Insurance 4624 North Access Rd 250-788-2586</p> <p><b>LAUNDROMAT</b></p> <p>Hart-Hi-Way Laundromat 4804 North Access Rd 250-788-2567</p> <p><b>LIQUOR SALES</b></p> <p>RC Liquor Store 5033 49th Avenue NW 250-788-2657</p> <p>Murray's Liquor Express 4963 South Access Rd 250-788-9590</p> <p><b>RECREATIONAL VEHICLES</b></p> <p>IRC Cat Shack 4884 North Access Rd 250-788-9558</p> <p>Chetwynd Landfill Site 3978 Blair Rd 250-788-1066</p> <p>Chetwynd Recycling &amp; Bottle Depot 4824 54 Street NW 250-788-1111</p> <p><b>SALONS / ESTHETICS</b></p> <p>Covabliss 5028 50th Avenue NW 250-788-3836</p> <p>ELYSIAN Salon 4913 South Access Jackalynn Hair Care 250-401-1428 - Love is in the Hair 250-556-9558</p> <p>Liana's Hair Design 4741 51st Street NW 250-788-2664</p>	<p>Nettie's Nail Salon &amp; Craft Store 4717 51st Street NW 250-874-6245</p> <p>Pinapple Esthetics 4741 51st Street NW 250-401-8533</p> <p>- Zen Lush &amp; Beauty by Zanne 403 963-7169</p> <p>Inner Sage Therapy 4741 51st Street NW 250-788-5384</p> <p>Roscoe's Styles 4884 North Access Rd 250-401-8804 - Sweet Delight 250-401-5877</p> <p><b>SPORTING SUPPLIES</b></p> <p>Elk Canyon Archery &amp; Outdoor 5208 North Access Rd 780-868-0181</p> <p>Lonestar Sporting Goods 5028 50th Avenue NW 250-788-1850</p> <p><b>THEATRE</b></p> <p>The Rex Theatre 4709 51st Street NW 250-997-1910</p> <p><b>TRANSPORTATION</b></p> <p>BC Bus 1-844-564-7494</p> <p>LP Cab &amp; Delivery Services 250-874-9797</p> <p>Northern Health Connections 1-888-647-4997</p>
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ENJOY YOUR STAY IN CHETWYND!

UPDATED FEBRUARY, 2025

## CHETWYND PINE RIVER RECREATION SITE AT TWIDWELL BEND

**Objective:**

To create and enhance recreation site at Twidwell Bend.

**Strategy:**

To apply for permits for access and use, add signage and amenities, add regular seasonal support for restroom and maintenance. Create permit for access for recreation and boat access.

**Measurement:**

Apply and install amenities.

**Benefit:**

Support recreational users for outdoor activities.

## ORTHOGRAPHIC PHOTO

**Objective:**

To obtain a new updated orthographic photo for the District of Chetwynd to include on our website and for our ARCGIS mapping program.

**Strategy:**

The District Engineering team relies on orthographic imagery to plan projects, understand the needs of our community and to aid in informing staff and residents of upcoming projects within the community. We also use the orthographic imagery for presentations and advertisements of services. Current and up to date orthographic imagery ensures staff have the most accurate information when planning for the future.

**Measurement:**

- Completed on time and on budget.

**Benefit:**

This project will replace existing orthographic photo with a new photo that shows the growth, expansion and improvements made to our community in the last 5 years. The current orthographic photo was taken in 2021.

## 9.3 TO EFFECTIVELY MANAGE ENVIRONMENTAL ISSUES

### CHETWYND NORTHERN HOUSING INITIATIVE PROGRAM

**Objective:**

To create Northern Housing Initiative Program for the community.

**Strategy:**

To apply for funding through Northern Development Initiative Trust. This program provides grant funding to local governments to create a “Dollars to the Door” program that will enhance and support economic development by encouraging new investments in residential housing. As part of Northern Development’s overall strategy to simulate welcoming and thriving communities, the Northern Housing Incentive program is intended to incentivize private and not for profit developers to construct new market rate and affordable housing units and improve the housing supply in communities where the availability has become a barrier to economic development.

**Measurements:**

Develop Northern Housing Initiative Guide for Chetwynd and apply for funding.

**Benefit:**

Increased housing, apartments and increase investment into the community.

## 9.4 TO MAINTAIN & UPGRADE MUNICIPAL INFRASTRUCTURE, EQUIPMENT & FACILITIES

### CARVERS ROW WALKWAY

**Objective:**

To create and enhance and improve accessibility and support events with access improvements, signage in interactive information.

**Strategy:**

To support events and activities in this area and improve road access and safety.

**Measurement:**

Apply for permits, RFPs and install amenities.

**Benefit:**

Improve access walkway within the area, which includes additional infrastructure, signage and supporting events; enhancing options for added decorations or amenities needed for visitors and activities.

## PUMP TRACK

**Objective:**

To create a Pump Park near the Water Park.

**Strategy:**

To support recreation for all users.

**Measurement:**

Apply for funding; design and advertise for construction of the Pump Park.

**Benefit:**

Added amenities for attraction, retention and support for residents and visitors.

## 49<sup>TH</sup> AVENUE WATERMAIN REPLACEMENT AND RESURFACING

**Objective:**

To replace 220m of aging watermain, as well as the associated valves and service connections, and to re-pave the 49<sup>th</sup> Avenue from the intersection of Highway 29 to 51<sup>st</sup> Street NW.

**Strategy:**

Chetwynd's infrastructure requires continual maintenance and upgrades. A prioritized list of required water system and roadway upgrades was developed based on a review of historical records, conversations with the water and sewer staff, and visual inspections of infrastructure where possible. The existing watermain on 49<sup>th</sup> Avenue NW was constructed in the early 1960's and has reached the end of its service life and requires replacement. The condition of the asphalt pavement in the downtown area is also suitable for replacement. This project is an extension of the watermain replacement from 2024 and would effectively complete watermain replacement for the downtown core as well as resurfacing of asphalt for a consistent look in this area.

**Measurement:**

- The timeline for completion is anticipated to be summer 2027.
- Minimize the impact to business owners and residents.
- Complete work safely.
- Completed within budget.

**Benefit:**

This project will reduce leakage and the need for emergency repairs as well as ensure healthy infrastructure now and into the future.

## 49<sup>TH</sup> AVENUE ORNAMENTAL LIGHTING (51<sup>ST</sup> TO HWY 29)

### Objective:

To replace the existing overhead streetlights that are currently located on BC Hydro leased poles with new modern Light Emitting Diode (LED) on District owned ornamental poles like the ones we used on 51<sup>st</sup> Street and 50<sup>th</sup> Avenue.

### Strategy:

To create a consistent look and feel for our downtown core by having one type of street lighting, and to reduce power consumption by using LED light fixtures as opposed to High Pressure Sodium lamps that are currently in use. The power savings is estimated to be 50-70% less than our current usage.

### Measurement:

- Completed on time and on budget.

### Benefit:

This project will ensure a safe, well-lit street for our community and complete the replacement of streetlights for the downtown area.



### HILL STREET PAVING (NORRIS HILL)

**Objective:**

To resurface approximately 120m of Hill Street between 47th Avenue NW to 46th Avenue NW.

**Strategy:**

Roadways require constant maintenance in both the summer and winter to ensure safe driving conditions for residents. Resurfacing Hill Street will reduce maintenance costs and improve driver comfort into the future. This road was identified in the pavement condition assessment completed in 2021 as needing repair.

**Measurement:**

- Completed on time and on budget.
- Anticipated completion in 2026.

**Benefit:**

This project will replace aging and deteriorating asphalt on Hill Street and improve drivability and driver comfort on this portion on roadway.

### FIREHALL/VISITOR CENTRE APRON AND ASPHALT REPAIR

**Objective:**

To repair deteriorating concrete and asphalt at the entrance to the Visitor Information Centre and Firehall.

**Strategy:**

To support friendly first impressions for Visitors and safe access to our buildings for both guests and staff.

**Measurement:**

- Completed on time and on budget.

**Benefit:**

This project will ensure a smooth entrance to the Firehall and Visitor Information Centre ensuring safe access for staff and visitors while also improving the visual appearance of the Visitor Information Centre. This will create a good first impression for visitors from other communities.

## AIRPORT RUNWAY LIGHTING REPLACEMENT

### Objective:

To upgrade our existing incandescent lamp runway, taxiway, and apron lighting with modern Light Emitting Diode (LED) Lights that will improve runway visibility and reduce power consumption.

### Strategy:

To increase energy efficiency by reducing the power needs by 50-70% for the runway lighting. As a further benefit the LED fixtures last 5-10 times longer than incandescent lamps due to the fact that the LED fixtures are more durable and resistant to vibration and shock which will reduce repair costs in the future.

### Measurement:

- Completed on time and on budget.

### Benefit:

This project will ensure a safe, well-lit airfield for all future operations at the airfield.



**9.5 2025 GRANTS-IN-AID DISBURSEMENTS**

RECIPIENT	PROJECT	GRANT AMOUNT
Quintessential Quilters Guild	3 Year Grant	\$1,500
Chetwynd Chainsaw Carving Society	International Chainsaw Carving Competition	\$50,000
Chetwynd Students	Youth Leadership Scholarship	\$5,000
Chetwynd Chamber of Commerce	Chetwynd Chamber	\$31,894
Chetwynd Community Arts Council		\$4,000
Pine Valley Seniors Society	Annual Grant	\$5,000
Chetwynd Secondary School	Scholarship	\$1,000
Chetwynd Secondary School	Provincials	\$2,000
Chetwynd Recreation Centre	Ghoulish Affair	\$1,000
Chetwynd Shriners Club	Sani-Dump Donation	\$671
Little Prairie Heritage Society	Sani-Dump Donation	\$1,341
<b>Total Disbursements</b>		<b>\$103,406</b>

## 9.6 2025 GRANT FUNDING RECEIVED

PROJECT NAME	FUNDER	APPROVAL/STATUS	GRANT AMOUNT
Carver's Row Lighting	NDIT	Approved	\$30,000
Façade	NDIT	Approved	\$20,000
EMBC Indigenous Engagement	Province of BC	Approved	\$42,000
Canada Day	Heritage Canada	Approved	\$5,000
Canada Community Building Fund	Federal Gov't	Approved	\$1,551,753
Visitor Information Centre	Destination BC	Approved	\$23,250
Emergency Ops Training	Province of BC	Approved	\$25,068
Emergency Management	Province of BC	Approved	\$63,387
Active Transportation (Sidewalk)	Province of BC	Approved	\$420,531
Local Gov't Housing Initiatives	Province of BC	Approved	\$161,704
Cold Risk Mapping	Province of BC	Approved	\$40,000
Economic Development Capacity	NDIT	Approved	\$50,000
Grant Writer	NDIT	Approved	\$8,000
Victim Services Capacity	NDIT	Approved	\$29,075
Finance/HR Coordinator Capacity	NDIT	Approved	\$95,220
Rotary Park Running Track	NDIT	Approved	\$256,610
Site C Rec Site	BC Hydro	Approved	\$50,000
Site C Legacy Funding	BC Hydro	Unconditional	\$21,458
Small Community Protection Grant	Province of BC	Unconditional	\$438,000
Peace Region Agreement	Province of BC	Unconditional	\$2,643,877
Canada Community Building Fund (Gas Tax)	UBCM Communities Fund	Unconditional	\$168,230
<b>Total Funding</b>			<b>\$6,143,163</b>

## 10. PEACE RIVER AGREEMENT

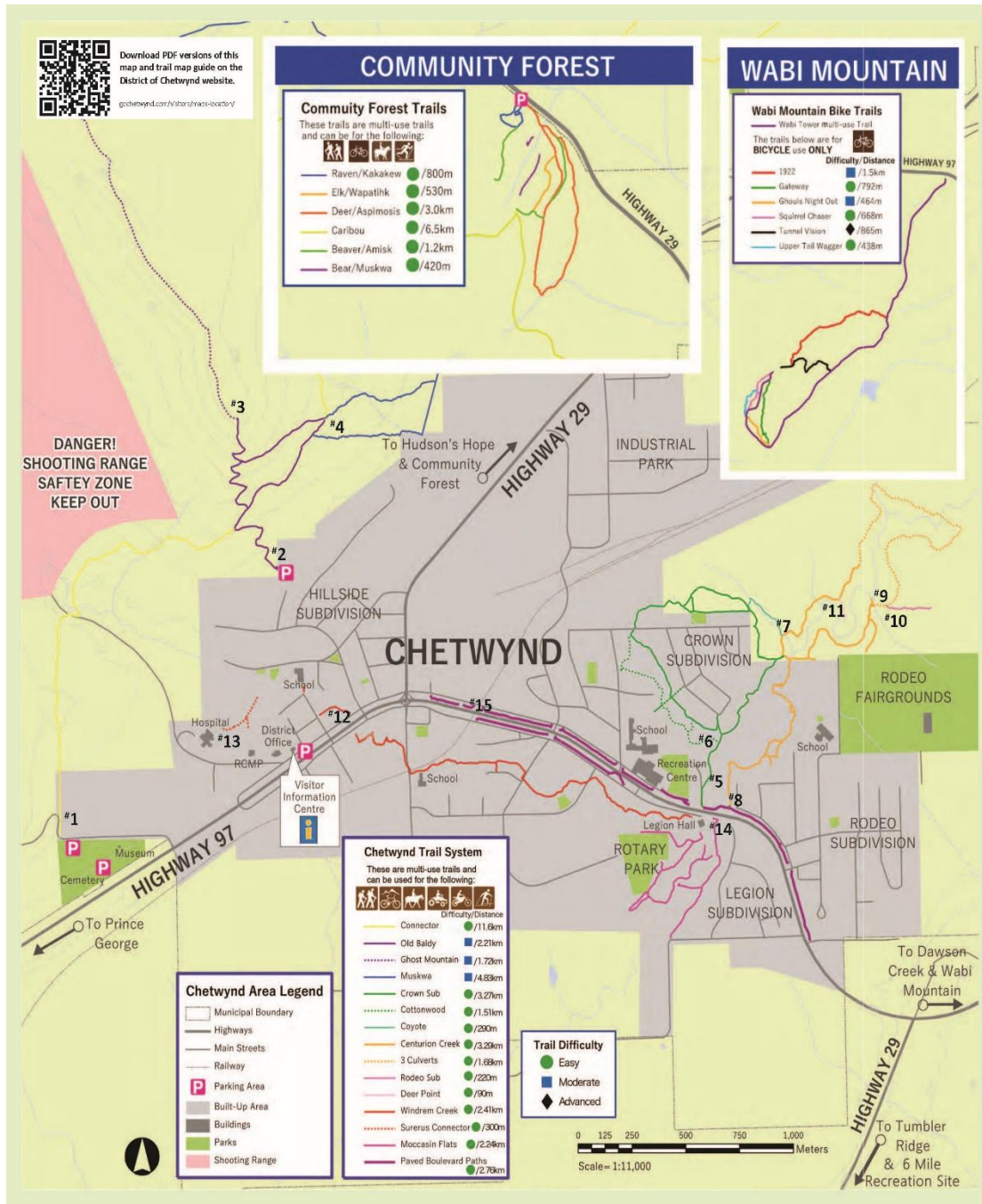
The Peace Region has access to rural industrial assessment through the Peace River Agreement (formerly called Fair Share).

Unlike most municipalities in BC where industry is primarily located within municipal boundaries, the story in the Peace is the exact opposite, where most industry is typically located beyond municipal boundaries.

Rural industry impacts community through industrial vehicle movement, passage of goods and supplies, transport of product and transient worker activity.

The Peace River Agreement is meant to capture industrial assessments outside of municipal boundaries in an effort to offset social and economic impacts to communities. Chetwynd has used its Peace River Agreement funding for the majority of capital projects outlined in this Annual Report. A small portion goes towards operations, as rural industry and its workforce place extraordinary pressures on community. These pressures are only met through financial resource support of programs such as the Peace River Agreement.

# 11. CHETWYND GREENSPACE TRAIL SYSTEM MAP



## 12. PERMISSIVE TAX EXEMPTIONS

In 2025, the District of Chetwynd adopted Tax Exemption Bylaw No. 1187, 2025 for the purpose of granting permissive tax exemptions for 2026 for the following organizations:

Organization	Estimated Value of Exemption for 2026
Chetwynd Fellowship Baptist Church	\$ 2,099.77
Chetwynd Shared Ministry Society	\$ 431.98
Chetwynd Temple Society	\$ 507.05
Church of the Nazarene	\$ 764.91
Little Prairie Christian Fellowship	\$ 1,623.32
Pentecostal Assemblies of Canada	\$ 1,788.43
Roman Catholic Episcopal Corporation of Prince Rupert	\$ 2,923.28
Royal Canadian Legion, Chetwynd Pacific Branch No. 258	\$ 1,237.77
Tansi Friendship Centre Society	\$ 822.50
Tansi Friendship Centre Society	\$ 2,872.27
Tansi Friendship Centre	\$ 7,621.49
Trustees of the Chetwynd Congregation of Jehovah's Witnesses	\$ 2,505.57
Chetwynd Senior Citizen's Housing Society, Surerus Place	\$ 9,223.69
Chetwynd Senior Citizen's Housing Society, Little Prairie Haven	\$ 2,771.64
Chetwynd Communications Society	\$ 9,716.18
District of Chetwynd, Pine Valley Flying Cub	\$ 1,015.83
South Peace Community Resources Society	\$ 1,933.05

## 13. REVITALIZATION TAX EXEMPTIONS

The District of Chetwynd has a revitalization tax exemption program for the purpose of encouraging revitalization of an area(s) of the municipality. Following is a record of the properties for which revitalization tax exemptions have been granted and the amount.

Organization	Estimated Value of Exemption for 2026
Nil	\$ 0

## 14. DEVELOPMENT STATISTICS

### Building Permits

Class	Building Permits Issued		\$ Value of Permit	
	2024	2025	2024	2025
Residential	4	7	\$1,057,000	\$439,100
Commercial/Industrial	3	4	\$ 205,000	\$519,005
Institutional	1	1	\$ 567,295	\$ 28,000

### Development Permits

Class	Development Permits Issued		Development Variance Permits Issued	
	2024	2025	2024	2025
Residential	0	0	1	0
Commercial/Industrial	4	4	1	0
Other	0	0	0	0

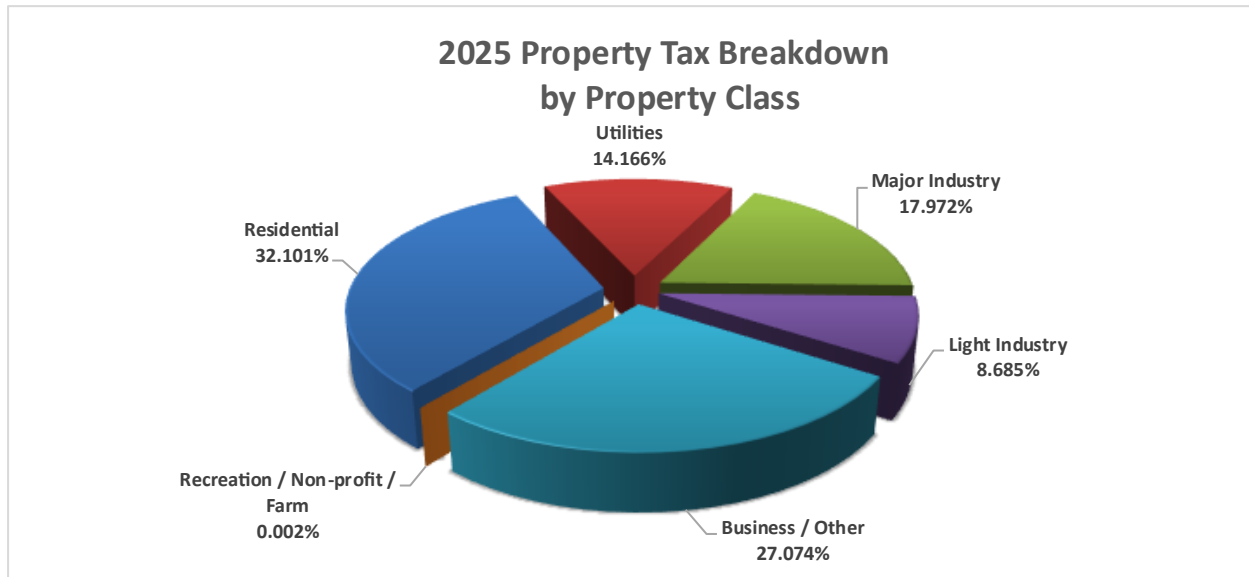
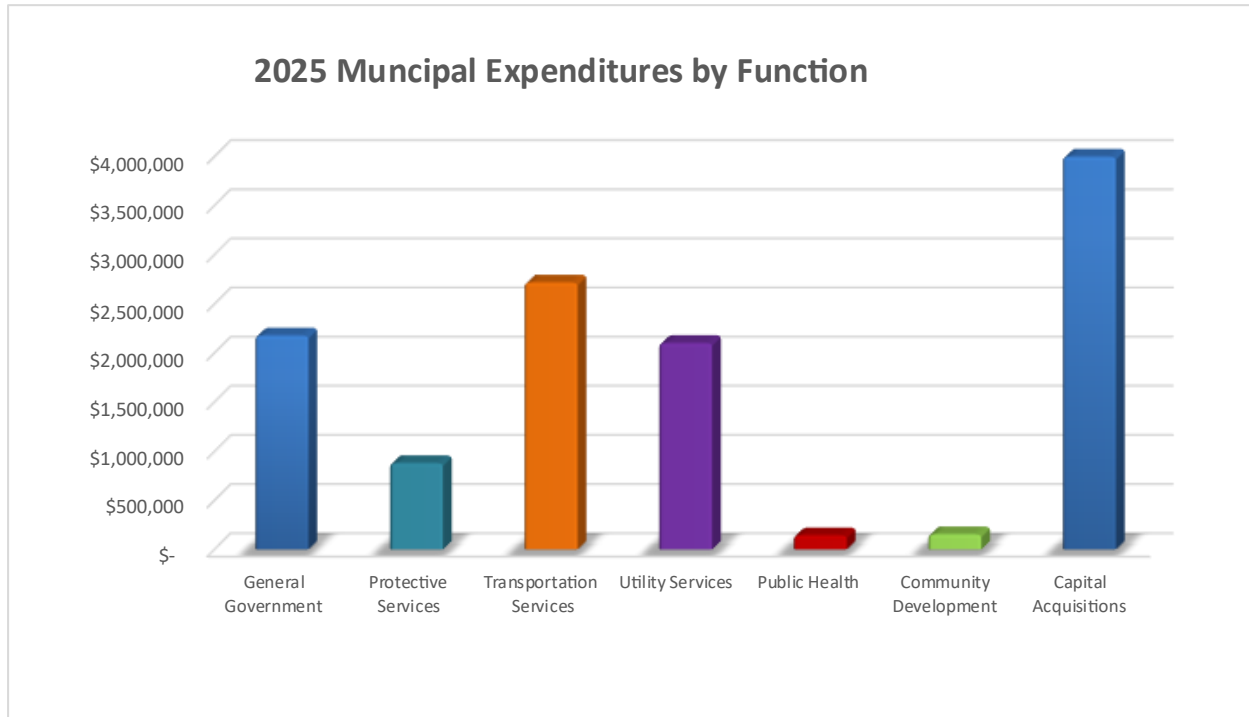
### Temporary Commercial Permits and Board of Variance Applications

Class	Temporary Commercial Permits Issued		Board of Variance Applications	
	2024	2025	2024	2025
Residential	0	0	0	0
Commercial/Industrial	0	0	0	0
Other	0	0	0	0

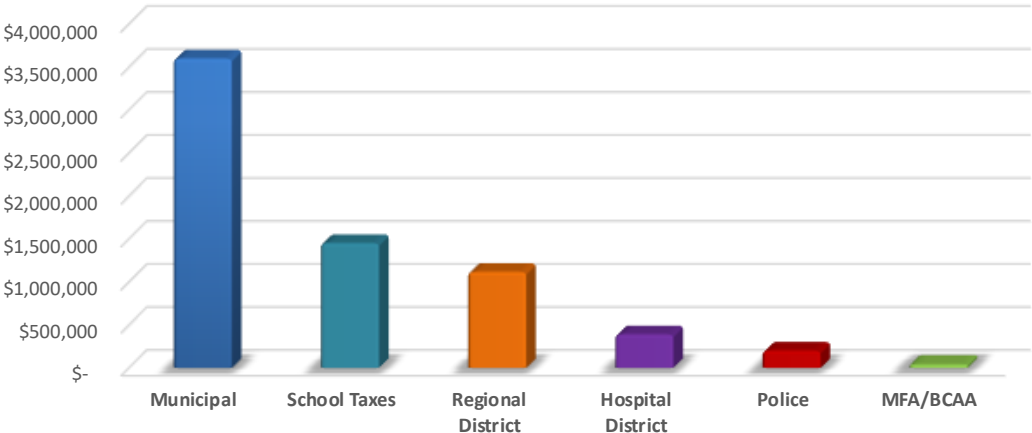
### Zoning and Official Community Plan Amendments

Class	Zoning Amendments		OCP Amendments	
	2024	2025	2024	2025
Residential	0	0	0	0
Residential/Commercial	1	0	1	0
Residential/Industrial	1	0	0	0
Commercial/Industrial	0	0	1	0
Institutional	0	0	0	0

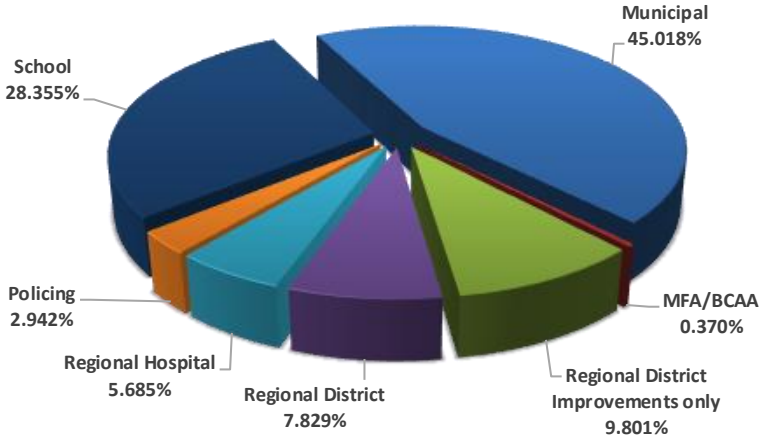
## 15. FINANCIAL STATISTICS



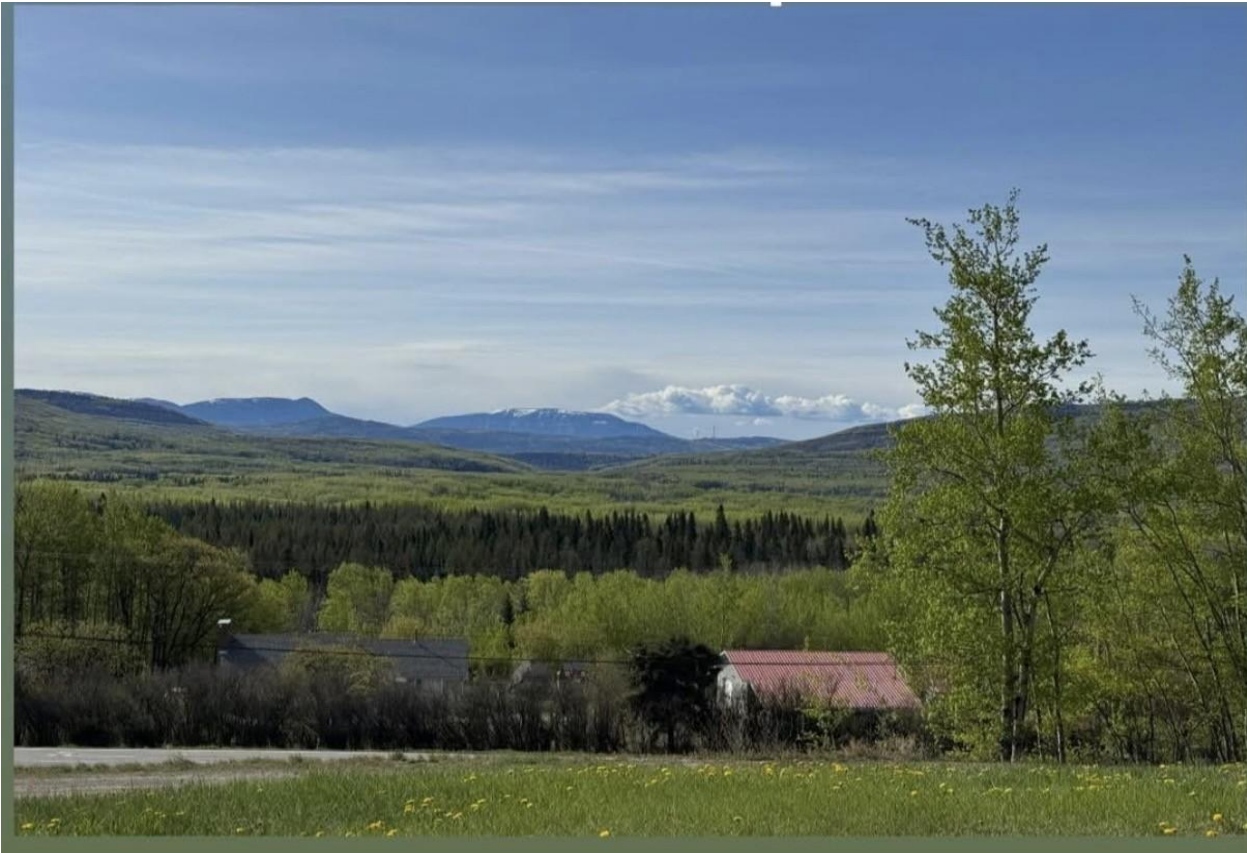
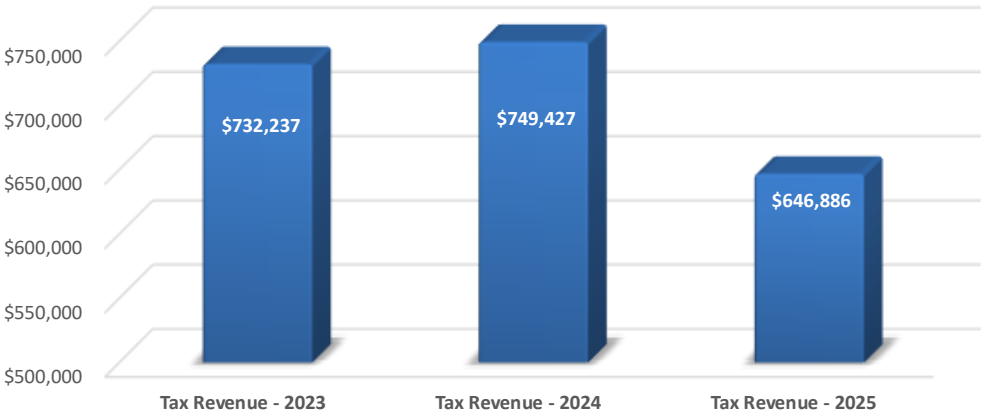
### 2025 Property Taxes by Taxing Authority



### 2025 Residential Tax Breakdown



### Major Industry Tax Revenue



# 16. 2025 FINANCIAL STATEMENT & AUDITOR’S REPORT

Attached are the Audited Financial Statements and Independent Auditor’s Report for the District of Chetwynd for the year ended December 31, 2025.



DISTRICT OF



# CHETWYND

**Consolidated Financial Statements**

December 31, 2025



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## Management Report

### RESPONSIBILITY FOR FINANCIAL REPORTING

Management is responsible for the preparation of the accompanying financial statements. The financial statements have been prepared in accordance with the accounting principles disclosed in Note 1 of the financial statements and include amounts that are based on estimates and judgements. Management believes that the financial statements fairly present the District of Chetwynd's financial position and results of operations. The integrity of the information presented in the financial statements, including estimates and judgements, relating to matters not concluded by fiscal year-end, is the responsibility of management. The financial statements have been approved by Council.

Management has established and maintained appropriate systems of internal control, including policies and procedures, which are designed to provide reasonable assurance that the District of Chetwynd's assets are safeguarded and that reliable financial records are maintained to form a proper basis for preparation of the financial statements.

The independent external auditors, Eclipse LLP, Chartered Professional Accountants, have been appointed by Council to express an opinion as to whether the financial statements present fairly, in all material respects. This includes the District of Chetwynd's financial position, results of operations, and changes in financial position in conformity with the accounting principles disclosed in Note 1 to the financial statements. The report of Eclipse LLP, Chartered Professional Accountants, follows and outlines the scope of their examination and their opinion on the financial statements.



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Crystal Hillton,  
Chief Financial Officer

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## INDEPENDENT AUDITOR'S REPORT

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To the Shareholder of District of Chetwynd

### *Qualified Opinion*

We have audited the financial statements of District of Chetwynd (the "District"), which comprise the statement of financial position as at December 31, 2025, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2025, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

### *Basis for Qualified Opinion*

The District has not adopted the Section PS 3260, Liability for Contaminated Sites, of the Public Sector Accounting Board handbook which establishes how to account for and report a liability associated with the remediation of contaminated sites. The effects on the financial statements as a result of not adopting this section are that liabilities and expenditures could be understated and accumulated surplus could be overstated, the amounts, if any, are not known at this time.

Additionally, the District has not adopted the Section PS 3280, Asset Retirement Obligations, of the Public Sector Accounting Board handbook which establishes how to account for and report a liability for asset retirement obligations. The effects on the financial statements as a result of not adopting this section are that assets, liabilities and expenditures could be understated and accumulated surplus could be overstated, the amounts, if any, are not known at this time. Our audit opinion on the financial statements for the year ended December 31, 2024 was modified because of the effects of this departure from Canadian public sector accounting standards.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the District in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

(continues)

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**Grande Prairie**  
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Independent Auditor's Report to the Shareholder of District of Chetwynd (*continued*)

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Fort St. John, BC  
May 13, 2026

The logo for Eclipse LLP, featuring the word "Eclipse" in a stylized, cursive script font, followed by "LLP" in a smaller, sans-serif font.

CHARTERED PROFESSIONAL ACCOUNTANTS

# District of Chetwynd

## Statement of Financial Position

December 31, 2025

	Note	2025	2024
<b>Financial assets</b>			
Cash and cash equivalents	2.	\$ 14,647,853	\$ 13,130,353
Accounts receivable	4.	3,291,353	3,690,936
Deposit - Municipal Finance Authority	5.	142,857	141,328
Land held for resale		28,341	-
		<b>18,110,404</b>	<b>16,962,617</b>
<b>Liabilities</b>			
Accounts payable and accrued liabilities	6.	1,170,605	1,391,442
Deferred revenue	7.	347,882	274,848
Reserve - Municipal Finance Authority	5.	142,857	141,328
Long term debt	8.	2,682,485	2,881,038
		<b>4,343,829</b>	<b>4,688,656</b>
<b>Net financial assets</b>		<b>13,766,575</b>	<b>12,273,961</b>
<b>Non-financial assets</b>			
Inventory		130,080	167,205
Prepaid expenses		113,816	95,663
Tangible capital assets	9.	59,553,546	58,116,147
		<b>59,797,442</b>	<b>58,379,015</b>
<b>Accumulated surplus</b>	10.	<b>\$ 73,564,017</b>	<b>\$ 70,652,976</b>

Approved:



Crystal Hillton,  
Chief Financial Officer

The accompanying notes are an integral part of these financial statements.

# District of Chetwynd

## Statement of Operations and Accumulated Surplus

For the Year Ended December 31, 2025

		2025	2025	2024
	Note	Actual	Budget	Actual
<b>Revenue</b>				
Property taxes	11.	\$ 3,599,442	\$ 3,590,948	\$ 3,562,179
Services provided to other governments		278,192	275,522	271,133
Sale of services		1,430,767	1,699,736	1,420,596
Other revenue from own sources		1,192,068	507,435	1,328,322
Government transfers		6,331,621	5,845,981	5,495,458
Gain (Loss) on disposal of assets		(382,212)	-	(60,423)
		<b>12,449,878</b>	<b>11,919,622</b>	12,017,265
<b>Expenditures</b>				
General Government Services		2,179,494	2,131,265	2,519,543
Protective Services		881,677	910,310	910,043
Transportation Services		2,719,374	2,662,975	2,464,803
Utility Services		2,104,443	2,354,348	1,910,132
Public Health Services		146,998	156,855	139,500
Community Development		1,506,851	1,354,258	1,252,754
		<b>9,538,837</b>	9,570,011	9,196,775
		<b>2,911,041</b>	2,349,611	2,820,490
Accumulated Surplus, beginning of year		70,652,976	70,652,976	67,832,486
<b>Accumulated Surplus, end of year</b>		<b>\$ 73,564,017</b>	<b>\$ 73,002,587</b>	\$ 70,652,976

The accompanying notes are an integral part of these financial statements.

# District of Chetwynd

## Statement of Cash Flows

For the Year Ended December 31, 2025

	2025	2024
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Net income (loss) for the period	\$ 2,911,041	\$ 2,820,490
Amortization	2,224,245	2,070,929
Loss on disposal of assets	382,212	60,423
Actuarial Gain on MFA long-term debt	(45,701)	(39,616)
(Increase) decrease in receivables	399,583	(1,592,278)
(Increase) in land held for resale	(28,341)	-
(Increase) decrease in inventories	37,125	(53,999)
(Increase) decrease in prepaid expense and other assets	(18,153)	(21,693)
Increase (decrease) in accounts payable and accrued expenses	(220,837)	299,426
Increase (decrease) in deferred revenue and customer advances and deposits	73,034	73,799
<b>TOTAL CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>5,714,208</b>	<b>3,617,481</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Acquisition of tangible capital assets	(4,043,856)	(4,500,501)
<b>NET CASH USED BY INVESTING ACTIVITIES</b>	<b>(4,043,856)</b>	<b>(4,500,501)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Repayments of long-term debt	(152,852)	(152,852)
<b>NET CASH USED BY FINANCING ACTIVITIES</b>	<b>(152,852)</b>	<b>(152,852)</b>
<b>OTHER ACTIVITIES:</b>		
Net cash increase (decreases) in cash and cash equivalents	1,517,500	(1,035,872)
Cash and cash equivalents at beginning of period	13,130,353	14,166,225
<b>Cash and cash equivalents at end of period</b>	<b>\$ 14,647,853</b>	<b>\$ 13,130,353</b>

The accompanying notes are an integral part of these financial statements.

# District of Chetwynd

## Statement of Changes in Net Financial Assets

For the Year Ended December 31, 2025

	2025	2024
Current year Surplus	\$ 2,911,041	\$ 2,820,490
Aquisition of capital assets	(4,043,856)	(4,500,501)
Amortization	2,224,245	2,070,929
(Gain) Loss on disposal of assets	382,212	60,423
(Increase) Decrease in inventory	37,125	(53,999)
(Increase) in prepaids	(18,153)	(21,693)
	<u>1,492,614</u>	<u>375,649</u>
Net Financial Assets, beginning of year	12,273,961	11,898,312
<b>Net Financial Assets, end of year</b>	<b>\$ 13,766,575</b>	<b>\$ 12,273,961</b>

The accompanying notes are an integral part of these financial statements.

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### Nature of Business

The District of Chetwynd is incorporated under the Local Government Act of British Columbia. The District's principal activities include the provision of local government services to residents and businesses of the incorporated area. These services include administrative, protective, transportation, community planning, tourism, recreation, solid waste, water and sewer services.

### 1. Significant Accounting Policies

The financial statements are prepared in accordance with Canadian Public Sector Accounting Standards.

The significant accounting policies of the District are summarized as follows:

#### Basis of preparation and principles of consolidation

The District's resources and operations are segregated into General, Water, Sewer Statutory Reserves and Non-statutory Reserve Funds for accounting and reporting purposes. The financial statements include all of the accounts of these funds. All inter-fund transactions and balances have been eliminated.

The Cemetery Care Trust Fund is intended to provide earnings that can be used for the upkeep of the cemetery and has been established pursuant to the Cemetery Care Act. The Cemetery Care Trust Fund is excluded from the District's Financial Statements, per PSAB guidelines.

#### Basis of Accounting

The District follows the accrual method of accounting for revenues and expenses. Revenues are recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable based on the cost of goods and services consumed. Prior year balances have been restated to reflect current year presentation.

#### Financial Instruments

The District's financial instruments consist of cash, short-term investments, accounts and grants receivable, accounts payable and long-term debt. It is management's opinion that the District is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

#### Budget Figures

The Budget figures are from the 5-Year Financial Plan Bylaw that was adopted in May of 2025.

#### Inventories

Inventory of supplies for resale are valued at the lower of cost and net realizable value.

#### Deferred revenue

Funds received for specific purposes which are externally restricted by legislation, regulation or agreement.

# District of Chetwynd

## Notes to the Financial Statements

### For the Year Ended December 31, 2025

The deferred revenue arises from certain contracts that have multiple elements or deliverables that are to be delivered at dates subsequent to the initial sale. The relative share of revenue for the undelivered items is deferred until such time as the products are delivered to the customer.

### Tangible Capital Assets

Tangible capital assets, comprised of capital assets and capital work-in-progress, are recorded at cost less accumulated amortization and are classified according to their functional use. Donated tangible capital assets are reported at fair market value at the time of donation. Amortization is recorded on a straight-line basis over the estimated useful life of the asset, commencing the year the asset is put in to service. Estimated useful lives for tangible capital assets are as follows:

Land and improvements	15 years - indefinite
Buildings	60 years
Vehicles	8 - 25 years
Equipment	5 - 30 years
Infrastructure	15 - 75 years

The District has numerous works of art located throughout the District which are not yet reflected in these consolidated financial statements.

### Work in Progress

Work in progress represents capital projects under construction, but not yet completed, and are valued at cost. Amortization commences once the individual projects are completed.

### Debt

Debt is recorded at cost net of principal repayments and adjustments in accordance with the Municipal Finance Authority (MFA).

### Fair values not materially different from book values

The District has determined that the estimated fair value of the financial assets and liabilities do not differ considerably from their book value.

### Revenue recognition

Taxes and utility fees are recognized in the fiscal year to which they relate. Service revenues and grants are recognized in the period in which the District's service delivery obligations are discharged. Levies imposed by other taxing authorities are not included as taxes for the municipal purposes. Amounts collected for other authorities are disclosed in Note 11.

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### Government Transfers

Government transfers to the District, which include legislative grants, are recognized as revenue in the financial statements when; the transfer is authorized, any eligibility criteria have met, stipulations, if any, have been met, and reasonable estimates of the amounts can be determined. If stipulations give rise to an obligation that meets the definition of a liability, the resulting liability is deferred in the financial statements and recognized in the statement of operations as the stipulations are settled.

### General administrative expenses

Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the creation of a legal obligation to pay.

### Related parties

The District, West Moberly First Nations and Sauleau First Nations are limited partners with the Little Prairie Community Forest Inc., the unlimited partner. The partnership operates as Little Prairie Community Forest LLP and was created in an economic and environmentally responsible manner. All management functions are provided by the Little Prairie Community Forest Inc. and its board of directors. The District accounts for the partnership through proportionate consolidation.

### Use of estimates

The preparation of consolidated financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenditures during the reporting period. Significant areas requiring the use of management estimates relate to the determination of provision for contingencies and tangible capital assets estimated useful life and related amortization expense. Actual results could differ from management's best estimates as additional information becomes available in the future. Adjustments, if any, will be reflected in the financial statements in the period that the change in estimate is made, as well as the period of settlement if the amount is different.

### Reserve Funds

Non-statutory reserves, represent an appropriation of surplus for specific purposes. Statutory reserves are restricted by the Community Charter and the associated municipal bylaws that established the reserves.

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### 2. Cash

Cash and cash equivalents consist of the following:

	<u>2025</u>	<u>2024</u>
Cash on hand	\$ 1,910	\$ 1,810
Bank	3,192,899	2,489,170
Short term and MFA money market deposits	11,453,044	10,639,373
<b>Total</b>	<b>\$ 14,647,853</b>	<b>\$ 13,130,353</b>

### 3. Operating line of credit

The District holds a line of credit which includes a demand operating facility of up to \$500,000 at Scotiabank prime lending rate, a Scotiabank VISA Business Card up to \$200,000 at Scotiabank visa base rate and a revolving equipment financing loan of up to \$500,000 at Scotiabank leasing base rate plus 1.25%. The balance of the credit facilities was \$ NIL at December 31, 2025 (2024 - \$ NIL). The line is secured by a general security agreement providing the lender with a claim over the Municipality's revenues, including property taxation revenues.

### 4. Receivables

Accounts receivable consist of the following:

	<u>2025</u>	<u>2024</u>
Trade accounts receivable	\$ 596,840	\$ 312,393
Due from other governments	1,316,305	2,714,620
Property taxes receivable	998,333	279,256
Utilities receivable	379,875	384,667
<b>Total</b>	<b>\$ 3,291,353</b>	<b>\$ 3,690,936</b>

### 5. MFA Debt Reserve Fund

	<u>2025</u>	<u>2024</u>
Cash Deposit	\$ 52,581	\$ 51,052
Demand Note	90,276	90,276
<b>Total</b>	<b>\$ 142,857</b>	<b>\$ 141,328</b>

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### 6. Accounts payable and accrued expenses

Accounts payable consist of the following:

	<u>2025</u>	<u>2024</u>
Trade accounts payable	\$ 364,027	\$ 509,978
Holdbacks and trust funds payable	144,004	293,612
Wages and employee benefits payable	431,187	342,145
Other governments and agencies	231,387	245,707
<b>Total</b>	<b>\$ 1,170,605</b>	<b>\$ 1,391,442</b>

### 7. Deferred Revenue

The District records deferred revenue for the funds received in advance of services not yet rendered and is recognized into revenue during the period in which the services are provided. Due to the restricted nature of these funds, they are shown as liabilities.

	<u>2025</u>	<u>2024</u>
Lease revenue	\$ 15,851	\$ 13,711
Utility charges	126,737	106,547
Other deferred revenue	205,294	154,590
<b>Total</b>	<b>\$ 347,882</b>	<b>\$ 274,848</b>

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### 8. Long-term debt

	Balance, beginning of year	Proceeds	Sinking fund payments	Actuarial adjustments	Balance, end of year
<b>General capital fund</b>					
MFA Issue 131	\$ 998,355	\$ -	\$ (56,578)	\$ (22,506)	\$ 919,271
<b>Sewer capital fund</b>					
MFA Issue 141	1,062,832	-	(55,823)	(14,345)	992,664
MFA Issue 145	819,851	-	(40,451)	(8,850)	770,550
Sewer capital fund	1,882,683	-	(96,274)	(23,195)	1,763,214
	\$ 2,881,038	\$ -	\$ (152,852)	\$ (45,701)	\$ 2,682,485

	Effective Interest Rate	2026	2027	2028	2029	2030	Subsequent years
MFA Issue 131	4.10%	\$ 56,578	\$ 56,578	\$ 56,578	\$ 56,578	\$ 56,578	282,881
MFA Issue 141	2.80%	55,824	55,824	55,824	55,824	55,824	390,765
MFA Issue 145	3.15%	40,451	40,451	40,451	40,451	40,451	323,604
		\$ 152,853	\$ 152,853	\$ 152,853	\$ 152,853	\$ 152,853	997,250

Principal paid during the year was \$152,852 (2024 - \$152,852).

Interest paid during the year was \$126,638 (2024 - \$111,438)

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### 9. Tangible Capital Assets

	Land and improvements	Buildings	Machinery, Equipment	Infrastructure	Water Utility	Sewer Utility	Work in Progress	2025	2024
Balance, beginning of year	\$ 2,514,655	\$ 13,333,782	\$ 11,024,697	\$ 28,803,719	\$ 19,965,291	\$ 15,410,175	\$ 438,458	\$ 91,490,777	\$ 87,626,103
Additions	176,659	-	2,994,991	782,265	-	464,581	2,191,799	6,610,295	5,112,146
Disposals	-	(983,445)	(242,066)	-	-	-	(2,566,439)	(3,791,950)	(1,247,472)
Balance, end of year	2,691,314	12,350,337	13,777,622	29,585,984	19,965,291	15,874,756	63,818	94,309,122	91,490,777
<b>Accumulated Amortization</b>									
Balance, beginning of year	(104,923)	(4,194,791)	(8,363,043)	(10,468,428)	(6,968,232)	(3,275,213)	-	(33,374,630)	(31,879,106)
Amortization	(42,065)	(230,290)	(495,200)	(830,150)	(411,779)	(214,761)	-	(2,224,245)	(2,070,929)
Disposals	-	601,233	242,066	-	-	-	-	843,299	575,405
	(146,988)	(3,823,848)	(8,616,177)	(11,298,578)	(7,380,011)	(3,489,974)	-	(34,755,576)	(33,374,630)
<b>Balance, end of year</b>	\$ 2,544,326	\$ 8,526,489	\$ 5,161,445	\$ 18,287,406	\$ 12,585,280	\$ 12,384,782	\$ 63,818	\$ 59,553,546	\$ 58,116,147

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### 10. Accumulated Surplus

	<u>2025</u>	<u>2024</u>
Restricted reserve funds	\$ 4,524,041	\$ 4,132,883
Non-restricted reserve funds	6,929,003	6,506,489
Accumulated surplus - general fund	1,843,098	1,513,138
Accumulated surplus - water fund	1,380,552	1,335,352
Accumulated surplus - sewer fund	2,196,917	2,064,960
Equity in capital assets	56,690,406	55,100,154
<b>Total</b>	<b>\$ 73,564,017</b>	<b>\$ 70,652,976</b>

### 11. Property taxation

Property taxation revenue is comprised of the following amounts raised, less collections on behalf of other governments:

	<u>2025</u>	<u>2024</u>
Property taxes	\$ 6,810,894	\$ 6,727,198
<b>Less: Collections for other governments</b>		
School & Police taxes	(1,657,741)	(1,595,913)
PRRD taxes	(1,119,246)	(1,127,901)
PRRHD taxes	(392,586)	(399,705)
Joint boards and commissions	(41,879)	(41,500)
<b>Total</b>	<b>\$ 3,599,442</b>	<b>\$ 3,562,179</b>

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### 12. Risk Management

#### Risk management of financial instruments

The District of Chetwynd has exposure to the following risks related to its financial instruments: credit risk, liquidity risk and market risk.

Council ensures that the District has identified its risks and ensures that management monitors and controls them. There have been no changes to risk exposure from the prior year related to credit liquidity or market risks

##### a. Credit risk

Credit risk is the risk that one party to a financial instrument will fail to meet its contractual obligation and cause a financial loss for the other party. The District is primary exposed to credit risk on its cash and cash equivalents and accounts receivable. The District is exposed to credit risk in the event of non-performance by a debtor.

Accounts receivable is comprised of government, corporate and individual receivables. Government receivables are by their nature low risk and the District holds collateral on taxes and utilities receivable through the tax sale mechanisms, mitigating the risk of default on these balances. Most receivable amounts are collectable.

It is management's opinion that the District is not exposed to significant credit risk associated with its cash and cash equivalents as they are placed in recognized British Columbia institutions.

##### b. Liquidity risk

Liquidity risk is the risk that the District will encounter difficulty in meeting obligations associated with financial liabilities. The District is exposed to liquidity risk on its accounts payable, accrued liabilities and long term debt.

The District manages its overall liquidity risk by managing cash resources which is achieved by monitoring actual and forecasted cash flows. The District manages this risk on its borrowing by applying limits to its debt capacity and distributing debt maturities over many years (Note 8).

##### c. Market risk

Market risk is the risk that the fair market value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest rate risk and other price risk.

###### i. Currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the District is not exposed to significant currency risk as purchases made in foreign currency are insignificant.

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### 12. Risk Management continued

#### Risk management of financial instruments continued

##### ii. Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rate. The District is exposed to interest rate risk through its interest bearing debt and its short term and money market deposits. It is management's opinion that the District is not exposed to significant interest rate risk as its debt and deposits are through the Municipal Finance Authority of BC (MFA).

##### iii. Other price risk

Other price risk is the risk that the fair market or future cash flow of a financial instrument will fluctuate because of changes in the market prices (other than those arising from currency risk or interest rate risk). The District is not exposed to this type of risk.

### 13. Contingencies liabilities

The District of Chetwynd is potentially exposed to lawsuits arising from the ordinary course of operations. Although the outcome of such matters cannot be predicted with certainty, management does not consider the District of Chetwynd's exposure to lawsuits material to these financial statements.

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### 14. Pensions and other post retirement benefit plans

The District of Chetwynd and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2024, the plan has about 273,000 active members and approximately 133,000 retired members. Active members include approximately 47,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contributions rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2024, indicated a \$2,675 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2027.

The District of Chetwynd paid \$349,280 (2024 - \$314,961) for employer contributions to the plan in fiscal 2025.

Employers participating in the plan record their pension expense as the amount employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

### 15. Budget presentation

The budget adopted by Council on May 5, 2025 is presented in the financial statements, any subsequent amendments have not been included and have not been audited. The budget has been adjusted to remove internal equipment charges. The effect of this adjustment is to reduce "Other revenue from own sources" from \$1,012,969 to \$507,435 and to reduce operation expenses from \$10,075,545 to \$9,570,011

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### 16. Segmented Information

Chetwynd is a diversified municipal government that provides a wide range of services to its citizens. The District's operations and activities are organized and reported by funds and departments. The General Fund reports on operations, funded primarily by property taxes, which include services provided by the District such as general government services, protective services, transportation services, public health services, community development and utility services. Utility operations area is comprised of the solid waste, water and sewer services, each accounting for its own operations and programs within their own funds.

#### General government services

General government operations are primarily funded by property taxation. The expenses within the department are for legislative, general administration and finance functions within the District. The general revenue reported under the department includes revenues associated with taxation and unconditional government transfers. These revenues have not been apportioned to other departments supported by the General Fund.

#### Protective services

Protective services are comprised of fire protection, building inspection and bylaw enforcement services. The fire department is responsible for effective fire protection and public safety services to the District. This includes fire prevention, fire safety inspections, fire control and/or suppression.

#### Transportation services

Transportation services are responsible for the operation, maintenance and repairs of the Districts streets, sidewalks, storm drainage system and the vehicle fleet as well as providing snow removal and ice control services

#### Public health services

Public health services include the operations and maintenance of the cemetery and community health initiatives.

#### Community development

Community development services include planning, economic development, tourist information services, community promotion, parks and open space maintenance and repairs.

# District of Chetwynd

## Notes to the Financial Statements

For the Year Ended December 31, 2025

### 17. Segmented Disclosure

	General Govt.	Protective Services	Transport Services	Utility Services	Public Health	Commun. Develop.	2025	2025 Budget	2024
Property taxes	\$ 3,564,936	\$ -	\$ -	\$ 34,506	\$ -	\$ -	\$ 3,599,442	\$ 3,590,948	\$ 3,562,179
Services to other governments	3,650	146,000	-	-	-	128,542	278,192	275,522	271,133
Sale of services	2,050	30,509	-	1,373,605	7,249	17,354	1,430,767	1,699,736	1,420,596
Other revenue from own sources	976,381	42,132	171,755	1,800	-	-	1,192,068	507,435	1,328,322
Government transfers	3,602,185	94,455	1,972,284	-	23,422	639,275	6,331,621	5,845,981	5,495,458
Gain (loss) on disposal of assets	(382,212)	-	-	-	-	-	(382,212)	-	(60,423)
	7,766,990	313,096	2,144,039	1,409,911	30,671	785,171	12,449,878	11,919,622	12,017,265
Salaries, wages & benefits	1,144,753	426,141	899,364	561,383	48,992	612,332	3,692,965	4,005,638	3,439,484
Travel & training	93,845	69,214	3,596	1,424	-	11,768	179,847	168,000	185,036
Contracted services	386,728	150,061	267,149	329,579	9,511	400,257	1,543,285	1,530,984	1,270,598
Materials & supplies	54,380	118,641	356,000	158,319	2,283	155,862	845,485	824,114	798,988
Insurance, licenses & dues	122,535	3,731	52,871	18,305	-	6,771	204,213	230,700	191,944
Utilities & telephone	112,141	12,772	158,076	196,955	-	63,120	543,064	511,020	481,364
Other expenditures	117,271	2,555	1,472	76,871	51,695	55,869	305,733	379,798	758,442
Amortization	147,841	98,562	980,846	761,607	34,517	200,872	2,224,245	1,919,757	2,070,929
	2,179,494	881,677	2,719,374	2,104,443	146,998	1,506,851	9,538,837	9,570,011	9,196,775
	\$ 5,587,496	\$ (568,581)	\$ (575,335)	\$ (694,532)	\$ (116,327)	\$ (721,680)	\$ 2,911,041	\$ 2,349,611	\$ 2,820,490

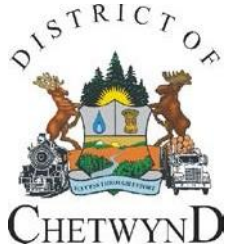
# District of Chetwynd

Notes to the Financial Statements

For the Year Ended December 31, 2025

## 18. Provincial COVID-19 Restart Grant

	2025	2024
Grant Revenue		
<b>Expenditures</b>		
Budget shortfall	\$ -	\$ (195,245)
Balance, beginning of year	\$ -	\$ 195,245



# DISTRICT OF CHETWYND



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