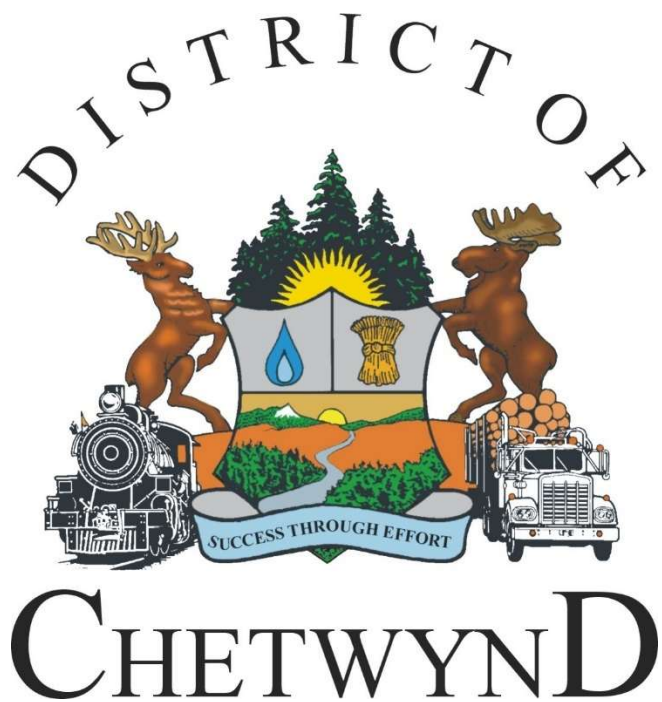




Request for Quote 49th Avenue NW Ornamental Lighting Replacement

Sept 01, 2026

PROJECT SUMMARY

This project is to replace the existing ornamental street lighting on 49th Avenue NW with new Light Emitting Diode fixtures that will reduce operating costs in the future and the downtown lighting project started in 2023.

KEY DATES

Date of Issue	Sept 04, 2026
Deadline for Submitting Questions	Sept 14, 2026
RFQ Closing Date	Sept 22, 2026 at 2:00:00 pm local time
Anticipated Award Date	Oct 6, 2026
Product To Be Delivered By	Dec 31, 2026

Every attempt will be made to meet all the dates listed above; however, the Owner reserves the right to modify any or all dates at its sole discretion.

RFQ documents are available for download at:

- District of Chetwynd website at <https://www.gochetwynd.com/>

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1. INSTRUCTIONS TO BIDDERS

1.1 Definitions

For the purposes of this Request for Quotes:

- 1.1.1 **Bidder** means the individual or company that submits, or intends to submit, a Bid Submission for consideration.
- 1.1.2 **Bid Submission** means a bid submitted in response to the RFQ
- 1.1.3 **Closing Time** means the day and time specified in this document by which the Bid Submission must be received by the Owner.
- 1.1.4 **Contract** means the written form of agreement between the Owner and the Contractor.
- 1.1.5 **Contractor** means the successful Bidder to this RFQ process who enters into a written Contract with the Owner.
- 1.1.6 **Owner** means the District of Chetwynd.
- 1.1.7 **RFQ** means Request for Quote.

1.2 Submission of Bids

- 1.2.1 Bid Submissions must be received by **2:00:00 pm local time on Sept 22, 2026** at the District Office located at 5400 Hospital Road, Chetwynd, BC V0C 1J0 or electronically by emailing to purchasing@gochetwynd.com
- 1.2.2 Bid Submissions delivered in hard copy must be in sealed envelopes marked clearly with the following: "Sealed Bid, 49th Ave Ornamental Lighting Replacement RFQ, Attn: Director of Engineering & Public Works"
- 1.2.3 Bid Submissions delivered by email must contain the following in the email subject line: "Sealed Bid, 49th Avenue Ornamental Lighting Replacement RFQ, Attn: Director of Engineering & Public Works"
- 1.2.4 Bid Submissions received after the Closing Time may not be accepted.
- 1.2.5 Questions related to this RFQ should be directed in writing by email to sweightman@gochetwynd.com
- 1.2.6 The deadline for submitting questions related to this RFQ is Sept 14, 2026.

1.3 Acceptability of Bid Submission

- 1.3.1 The Owner reserves the right to:
 - a. reject any or all Bid Submissions, or any part thereof;
 - b. accept the Bid Submission that is in the best interest of the Owner; the lowest Bid Submission shall not necessarily be accepted;
 - c. waive any informality in the Bid Submissions.

- 1.3.2 By providing a Bid Submission, the Bidder is expressly accepting all terms and conditions referenced in this RFQ.
- 1.3.3 Bid Submissions that are unsigned, incomplete, illegible, unbalanced, obscure, or contain irregularities may be rejected as informal.
- 1.3.4 Award of this Contract is subject to the approved budget.

1.4 Contract Award

A Purchase Order will be issued upon award of the Contract. The PO number shall be referenced on all invoices.

1.5 Extras

Except as otherwise provided in the Contract, no payment for extras shall be made unless such extras have been authorized in writing by the Owner.

1.6 Default

The Owner may, subject to the provisions of this section, by written notice of default to the Contractor, terminate the whole or any part of this Contract if the Contractor fails to make delivery of the supplies, or to perform the services within the time specified herein or any extension thereof.

1.7 Liability

The Contractor shall ensure that the Owner, its officers and employees, are saved harmless from any liability whatsoever arising out of the Contractor's performance or non-performance of the terms of this RFQ, including the performance by any sub-contractor.

1.8 Bid Withdrawal

Bid Submissions may be withdrawn by giving written notice delivered by email to purchasing@gochetwynd.com, provided such notice is received prior to the Closing Time.

1.9 Amendment of Bid Submissions

A Bidder may amend a Bid Submission by giving written notice delivered by email to purchasing@gochetwynd.com, provided such notice is received prior to the Closing Time.

1.10 Payment

The Contractor shall submit an invoice to the Owner after the work has been completed. Invoices will be paid within 30 days of receiving them.

1.11 FOIPPA

All documents submitted in response to this RFQ shall become the property of the Owner and as such will be subject to the disclosure provisions of the British Columbia Freedom of Information and Protection of Privacy Act.

2. SCOPE OF WORK AND SPECIFICATIONS

The project work includes the installation of 5 new ornamental street lights on 49th Avenue NW replacing the existing street lighting currently installed on BC Hydro poles. The District will supply the poles, arms, and light fixtures for this work. The bases, wiring, junction boxes, conduit and other materials necessary for the installation of the lights will be supplied by the contractor. The work includes the removal and storage of the existing poles and lights at the Public Works Yard located at 5220 Nicholson Road, and restoration of the roadway, curbs, and sidewalks.

2.1 Quantities

Below are the anticipated quantities of each item required for installation of the lights:

Item	Description	Qty
1	Install District supplied Sternberg Poles and Fixtures (each)	5
2	Supply and Install MMCD Type C Bases (MMCD Standard Detail Drawing CE1.3) or screw pile equivalent (engineer design and sign off by the contractor) (each)	5
3	Type 10 or equivalent Junction box, c/w metal lid, weatherproof (each)	1
4	Supply and Install Wiring (m)	400
5	Supply and Install Conduit 1.25" (m)	340
6	Supply and Install Conduit 4" (m)	40
8	Trenching for underground works including pavement cutting (m)	250
9	Remove and Store at the Public Works yard on Nicholson Road, existing poles and lights (each)	6

- a. Any permits or traffic control required for the work will be the responsibility of the Contractor with the costs included in the quote for work. No separate payment shall be made for traffic control or permitting.
- b. Restoration of roadways, curbs and sidewalks will be the responsibility of the Contractor. The costs to complete restoration of roadways, curbs and sidewalks shall be included in the quote for work, no separate payment will be made for the restoration of roadways, curbs, or sidewalks.
- c. If the contractor chooses to use screw pile bases instead of the Type C bases, engineered design and sign off for resistance of rotational load will be supplied by the Contractor. The costs to complete the engineer design and construction sign off will be included in the applicable bid item for this work. No separate payment will be made for engineer design or sign off.
- d. Electrical bases will include #14 copper wiring from base to the luminaire fixture and connection terminals for looped or radial feeds as appropriate.
- e. The Public Works Yard is located at 5220 Nicholson Road. The Public Works Lead Hand will be the contact to coordinate storage of the existing infrastructure to be removed.
- f. All wiring conductors will be of the size and colour indicated on the design drawings.

2.2 Delivery Requirements

- 2.2.1 The Contractor will complete the installation of the new light fixtures and associated equipment completed by December 1, 2026. Upon Contract Award, the Contractor shall provide the Owner a schedule of the work to be completed.
- 2.2.2 The Contractor shall provide all tools, labour and equipment necessary to install the new ornamental lighting, bases, junction boxes, wiring, and other materials as required for the installation of the lights.
- 2.2.3 The contractor shall provide 2 external references for project work you have completed which is similar to the Scope of Work specified in this RFQ. Provision of this information constitutes consent for the District to contact the references.

3. RFQ FORMS

Bidders should submit only the following documents:

- Form 1 – Company Details
- Form 2 – Bid Sheet

3.1 Form 1 – Company Details/References

By way of submission, we acknowledge that we have received and carefully reviewed all of the RFQ documents, including all posted addenda.

Authorized Signature

Printed Name

Company Legal Name

Date

Full Address

Telephone Number

Email Address

References:

Project Name:	
Project Value:	
Brief Scope of Project:	
Company Name and Contact:	
Contact Information:	

Project Name:	
Project Value:	
Brief Scope of Project:	
Company Name and Contact:	
Contact Information:	

3.2 Form 2 – Bid Sheet

In accordance with the RFQ requirements and specifications which I/we have carefully examined, the undersigned hereby submits a firm price to perform the work required for the sum of:

Project Title: 49th Avenue Ornamental Lighting Replacement

Pricing to install ornamental lighting on 49th Avenue NW

All prices must be in Canadian Dollars (CAD) and exclude GST. Pricing must include installation, and associated costs. FOB Destination: 5220 Nicholson Road, Chetwynd, BC

ITEM	DESCRIPTION	QUANTITY	PRICE/UNIT OF MEASURE	TOTAL
1	Install District owned Sternberg Poles, davit arms, and fixtures	5	\$ /Each	\$
2	Supply and Install MMCD Type C Bases (MMCD Standard Detail Drawing CE 1.3) or screw pile equivalent	5	\$ /Each	\$
3	Type 10 or equivalent Junction Box c/w lid, weatherproof	1	\$ /Each	\$
4	Supply and Install wiring	400	\$ /m	\$
5	Supply and Install conduit 1.25 inch	340	\$ /m	\$
6	Supply and Install conduit 4 inch	40	\$ /m	\$
7	Pavement Cutting	500	\$ /m	\$
8	Trenching for underground works	290	\$ /m	\$
9	Remove and store existing poles and lights	6	\$ /Each	\$

Subtotal: \$_____

GST (5%): \$_____

PST (7%): \$_____

Total Tender Price: \$_____

Note: In order to comply with the Freedom of Information and Protection of Privacy Act (FOIPPA) and protect the unit prices of bidders, the unit price and calculated subtotals will not be announced or released.

This RFQ will not be opened publicly.

Company Legal Name
